SOUTHERY PARISH COUNCIL
Ordinary Meeting of the Parish Council
Wednesday 13 April 2022 at 7.00 pm
in the Southery Village Hall

Present:
Cllr Annette Osler (Vice Chair)
Cllr Christine Feltwell
Cllr Crispin Copsey
Cllr Chris Edwards
Cllr Javey Osler
Cllr Roger Whitehead
Helen Richardson, Parish Clerk & Financial Responsible Person

In attendance:
Members of the Public: 0

40/22 To Approve a Councillor to Preside as Chair
Not required.

41/22 To consider apologies for absence and To Approve Any Special Leave of Absence
That apologies be accepted from Cllr Alison Youngs (due to personal and health reasons).

43/22 To receive Declarations of Interest on Agenda Items and Dispensation Requests
There were none.

44/22 To confirm as a correct record the Minutes of the Ordinary Meeting held on 9 March 2022 and to Note Matters Arising (Clerks Report)
Were agreed as a correct record

Streetlight Lynn Road – New Column and Light – The Council received settlement from the insurers for the light and UK power networks costs for just over £1700.00. The Clerk instructed the Council's contractor to progress the work. Planning Applications received between meetings

22/00259/F Erection of Single Storey extension to the side and rear of the property 73 A Feltwell Road. No comments returned on 26.03.22

22/00315/F Solar Panels on Barn Roof 71B Feltwell Road, Southery. No comments returned on 05.04.22

45/22 To Note Any Councillors Concerns or items for next meeting and note forward work programme.
Apologies was received from Cllr Martin Storey.

- Dyke on Campsey Road – A resident was going to liaise with NCC direct.
- The Clerk agreed to ask the Handyman to reinstate the bin on Campsey Road.
- The Clerk agreed to email the Police to see if they could do anything about cars parking on the junction from Campsey Road that joins within Feltwell Road.
- The surface sign was now gone on Feltwell Road.
- The Clerk agreed to update with Cllr Martin Storey on Campsey Road drain and Lions Court Ditch.
- It was noted that there had been reported speeding vehicles down Campsey Road.
- The Clerk agreed to arrange for a 'No Dogs Allowed' sign to be added to the Cemetery gates
- The Clerk agreed to chase Feltwell FC for return of keys.

46/22 To Note Works Completed in March and to Approve Any Handyman Work for April 2022
That work as in the basic schedule for April be approved including the installation of a second fence on the playing field.

47/22 To Approve Purchase of Mug for Primary School Children, Playschool Children and Babies to Commemorate the Queen's Platinum Jubilee

The beacon was to be added to the official website; there was a proclamation to be read and music to be played. The organisers are going to do a poster for the event, and this will be included. The times will be discussed outside the meeting.

RESOLVED: It was agreed to total Cost £874.72 plus VAT so 144 in total or £5.88 each be ordered to give out at the Thursday WI event including costs for a flower arrangement. (Proposed Cllr Javey Osler, Seconded Cllr Chris Edwards, all were in favour).

48/22 To Approve Norfolk County Council Parish Partnership Fund 2022/23 Fund to Install a Trod Footpath on Feltwell Road
It was noted that Cllr Martin Storey had allocated £2k from his Norfolk County Council budget towards the PC's share.
RESOLVED: That contribution of 50% to the Parish Partnership Fund project to install a trod on Feltwell Road at a cost of £10,375 to Norfolk County Council who will carry out the work. (Proposed Cllr Crispin Copsey, Seconded Cllr Javey Osler, all were in favour)

49/22 To Approve Any Action of Costs Arising from the Southery Play Area and Skate Ramp Reports
The Clerk agreed to investigate with the Handyman mastic of the tile gaps.
RESOLVED: That work to the cost of £413.40 to replace swing chains be approved as within the annual play area inspection report, and the grounds maintenance contractor be requested to spray the play area floor tiles with mould spray. (Proposed Cllr Christine Feltwell, Seconded Cllr Annette Osler, all were in favour).

50/22 To Discuss Update on Orchard Way Streetlights Adoption
The Clerk agreed to add to the May agenda to approve adoption of the lights.

51/22 To Approve that the Southery Parish Council Create and Maintain a Household Support Register
The Council did not wish to action this currently.

52/22 To Approve Change of Battery Charging Regime from Three to Every Two Weeks
All were in favour of this change.

53/22 To Review and Approve Any Change to the Frequency of Litter Bin Emptying
RESOLVED: That the Werehen bin be amended to be emptied fortnightly instead of weekly and the Campsey Road bin weekly instead of fortnightly. All were in favour.

54/22 To Approve Any Response to Planning Consultation Received: 22/00169/F Change of Use of Paddock to garden and siting of a caravan at 17 Lynn Road, Southery, PE38 0HU
RESOLVED: They **object** to the application on the following grounds:

- Loss of green space within the Parish once it has been changed to a garden from a paddock and which has a negative impact on the environment.
- The Parish Council is unclear how many caravans there are proposed, in the last application it was stated a static caravan and, in this application, just a caravan where one is permanent, and one isn't. This needs clarification.
- The presence of a caravan is a potential nuisance to neighbouring properties in terms of noise and activity.
- there is potentially more traffic from the property with an additional residence being the caravan in place which is a highway concern.
- The piece of land is outside of the development boundary and the PC feel this should not change by way of a planning decision through this application or as result of. It would not wish that by way of approving this application it then has an implication to allow development on land outside the development boundary.

And The PC also wished to add the following point that it is understood the siting of the caravan will be temporary and if granted by BCKLWN the PC would be requesting that this be the case as a planning condition, that it be a temporary arrangement and not permanent

All were in favour.

55/22 To Approve Any Response to Planning Consultation Received: 22/0510/F Change of use from Agriculture to Keeping of Horses Erection of Stables at land at E562338 N293844 Common Lane, Southery
There were no comments.

56/22 To Approve the Annual Review of the Risk Management Scheme
RESOLVED: That the Annual Review of the Risk Management Scheme be approved. All were in favour.

57/22 To Approve payments

Payee	Net	VAT	Gross
Clerks - wages and expenses- March	348.86	0.00	348.86
PAYE HMRC - March	76.40	0.00	76.40
PAYE - HMRC - Small Amount Owed Historically ref 2209	1.40	0.00	1.40
Village Caretaker - Pick up fence panel and replace on playing field (2 hrs); Put up two dog bins (2 hours); move Speed sign twice; empty dog bin on play field 1x	70.00	0.00	70.00
Wickstead play area and skate ramp inspection	120.00	24.00	144.00
Glasdon - Two dog bins and fixings	251.85	50.36	302.21
K&M Streetlighting - supply and fit pole bracket and LED lantern - Ringmore Road	320.00	64.00	384.00
K&M Streetlighting - Maintenance charge April 2022	59.03	11.80	70.83
Npower - Streetlighting Costs January 2022	387.49	77.50	464.99
Npower - Streetlighting Costs February 2022	262.25	13.11	275.36
Stoke Ferry Timber - payment for one fence panel pre-paid for playing field	45.00	9.00	54.00
BCKLWN - Empty of Litter Bins 202122	390.05	0.00	390.05
EON - Football Hut Electric January to March 2022	55.33	2.77	58.10
Southery VH Hire - April 2022	13.00	0.00	13.00
Queen Jubilee Mugs - 144x plus delivery	874.72	174.94	1,049.66
Total	**3275.38**	**427.48**	**3702.86**

RESOLVED: That payments be approved as presented. (Cllr Chris Edwards proposed, Cllr Christine Feltwell, all were in favour).

58/22 Date of next meeting – Wednesday 11 May 2022 at 7 pm in the Southery Village Hall
Noted.

59/22 EXCLUSION OF PRESS AND PUBLIC The Council will be requested to pass a resolution excluding the press and public from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted (staffing). Opportunity for to discuss any HR issues, Contracts or Legal Proceedings. To Approve Action in Relation to an Issue Regarding Parish Council Land Rented at Recreation Drive

RESOLVED: All were in favour of extended the lease to 31 May 2022. (Proposed Cllr Crispin Copsey, Seconded Cllr Chris Edwards, all were in favour).

Meeting Close 8.50 pm.