

SOUTHERY PARISH COUNCIL
Ordinary Meeting of the Parish Council
Tuesday 4th February 2020 at 7.00 pm
Southery Methodist Church, Ferry Bank Road, Southery

Present:

Cllr Alison Youngs (Chair)
Cllr Annette Osler (Vice Chair)
Cllr Crispin Copsey
Cllr Chris Edwards
Cllr Christine Feltwell
Cllr Javey Osler
Cllr Roger Whitehead
Helen Richardson, Parish Clerk & Financial Responsible Person

In attendance:

Members of the Public: 3

01/20 To consider apologies for absence - There was none.

02/20 To receive Declarations of Interest on Agenda Items and Dispensation Requests - There were none.

03/20 Public Comments / Questions on Parish Issues

- Thank you very much to the Parish Council for arranging for a streetlight in Campsey Road to be replaced.
- The Clerk agreed to report streetlight 103 to the contractor, it was opposite Oak Tree House on Campsey Road.
- Flooding in Campsey Road - Every time it rained there were issues and just before Christmas there was a blockage and the drained backed up and filled a residents garage up to two feet. It was believed that the resident was in regular contact with Anglian Water. The Clerk agreed to notify Norfolk County Council to see if they were aware.
- Road sweepers didn't seem to come through the village lately as the footpath near Feltwell Road was dirty. The Clerk agreed to contact the Rangers and British Sugar.
- The footpath near 2 Feltwell Road had subsided. The Clerk agreed to follow up with Highways, it was believed that two different residents had reported it to them also.
- There had been two speed watches last month and there were only four vehicles which needed reporting. The Clerk agreed to contact Westcotec about the speed sign as it didn't seem to be working since their repair and to request that more formal drop off and collection arrangements with the volunteer should be in place.
- The Clerk agreed to report to Highways the attitude of a workman who had removed a Swish sign from the village gates and had spoken rudely to a resident.
- The football hut lighting was on hold until a future meeting where it would be discussed.
- There was part of a footpath gate at Campsey Road missing and the Clerk agreed to report.

04/20 County Councillor and Borough Councillor Update - Cllr Martin Storey had sent apologies due to illness.

05/20 To confirm as a correct record the Minutes of the Ordinary Meeting of the Parish Council held on 2 December 2019 - All agreed the minutes were a true and correct record.

06/20 Matters Arising (Clerks Report)

- British Sugar had confirmed on email they would sweep the roads on 20th December and the last Friday in every month until the end of the campaign season. The Clerk agreed to check with them as it was believed this had not happened and the footpaths had previously covered.
- Precept request for 2020/21 returned to the BCKLWN.

- Hall Close Street Lighting - The light was being chased by the contractor with UK Power Networks due to their connection that required repair before it could be fixed. The Clerk would continue to chase.
- The Clerk reported to the contractor the hanging light cover on the light outside the Church to the contractor. And reported a light in the same area end of January that was out.
- The Clerk was going to report the Giveway sign on Feltwell Road.
- Market Buses - Southery was not affected by the recent issue in the County.
- All the below Highways issues had been combined into a report and sent early January to the new Western Area Manager to investigate and the Clerk awaited response. All enquires were anticipated to take some time before they were resolved:
 - 1) Orchard Close - The Clerk had emailed Highways and awaited a response.
 - 2) The Clerk had reported to Highways the stay now in the middle of the pathway installed on Lynn Road and asked for it to be reviewed as it was making in inaccessible for pedestrians particularly wheelchairs and pushchairs who had to step in to the busy main road.
 - 3) The Clerk had reported the broken bollard on Ferry Bank and requested in the strongest way possible that the road layout needed to be reviewed as it had been repaired numerous times and the PC were concerned.

Planning Consultation Decisions Notified :

19/01516/F	Towlers Farm Southery Road Feltwell Norfolk IP26 4ER - Demolition of agricultural building and construction of replacement agricultural building	Application Permitted 29 November 2019 Delegated Decision
19/01868/F	67 Feltwell Road Southery Downham Market Norfolk PE38 0NR - Construction of garage/studio/storage building	Application Permitted 19 December 2019 Delegated Decision
19/01994/A G	Hope Farm Mill Drove Southery Norfolk PE38 0PL - Agricultural Prior Notification: Installation of a ground source heat pump and associated underground pipe work	Consent is Required 16 December 2019 Delegated Decision

Planning Applications Withdrawn

Demolition of existing garage to allow for erection of proposed dwelling. Existing access to be utilised with parking for existing and proposed dwelling's associated turning & site works at 14A Churchgate Street, Southery

07/20 To Approve the Grounds Maintenance Contract for 2020/21

The Parish Council had received four tenders for the 2020/21 contract. The Council discussed benefits of a one year contract as opposed to a three year contract in the circumstance of changing contractor. It was proposed by Cllr Christine Feltwell pending two sufficient references contract the grounds maintenance for a one year to CGM Ltd being the lowest at £4,292.80 per annum, plus a further two years offered pending performance being satisfactorily completed after year one, seconded Cllr Roger Whitehead, all were in favour. The contract would start soon as possible after 13 February.

08/20 To Discuss and Approve Any Action Related to the Tree Hazard Management Survey

- The Council noted that there were no high priority works identified in the survey and it was agreed that the Council would revisit the amber medium priority works.

09/20 To Approve Handyman Work Contract and Commission Quotes

The Clerk shared a report which reminded the Council that in November 2019 they had agreed to discuss a schedule of works for the contract of a Handyman further and they would wish to do this by contracting with a self employed person. It was agreed to advertise the position to see what interest there was and discuss further at the March meeting.

10/20 Playing Field Membership 202021 - The Clerk agreed to find out about their meetings and the £2k funding available once membership had reached five consecutive years. It was agreed to pay the annual membership of £25.

11/20 To Discuss the Speed Sign Data, if any - Until the speed sign was working the data was limited. The Clerk agreed to circulate it to the Council the latest information received and add to the website. The Council thanked the resident for their work with the speed sign and the other volunteers of speed watch.

12/20 To Approve Reinstatement of the Cemetery Wall

A wall in the cemetery wall had fallen over and the Council thanked Cllr Roger Whitehead for securing the area, and Cllr Chris Edwards who had inspected the site at the time. Cllr Crispin Copsey proposed that pending the neighbouring property being satisfied, that a hedge be planted in the space, seconded by Cllr Alison Youngs, all were in favour. A volunteer agreed to remove the wall and bricks that had fallen. The costs for the hedging would be added to the March agenda for approval.

13/20 VARIATION OF CONDITION 2 OF PLANNING PERMISSION 19/01516/F: Demolition of agricultural building and construction of replacement agricultural building at Towlers Farm Southery Road Feltwell Norfolk IP26 4ER (by 05.02.20). The Council had no comments.

14/20 Clerk Training - Two 2020 SLCC Webinars - The Parish Council approved a spend of £30 for two webinars identified in 2020 split with two other Councils.

15/20 To Approve payments for December 2019 and January 2020

Payee	Net	VAT	Gross
Clerks - wages and expenses - Dec and Jan	662.11	0.00	662.11
PAYE HMRC - Dec and Jan	138.60	0.00	138.60
Mr Sparkle - speed sign movement	20.00	0.00	20.00
ICO Annual Membership	40.00	0.00	40.00
NALC Cilca Reg for Clerk (split with two other PCS)	58.33	0.00	58.33
NALC Course Material (split with two other PCs)	8.32	0.00	8.32
Anglian Water (Burial Ground)	8.65	0.00	8.65
PKF Littlejohn (External Audit)	200.00	40.00	240.00
Payroll Fee Three months to Jan 20	50.00	10.00	60.00
K&M Street lighting - Dec 19 and Jan 20	112.16	22.42	134.58
K&M Street lighting - plus supply and fit bracket and LED lantern campsey Road	325.00	11.21	336.21
Thomas B Bonnett - Paint and brushes	44.01	8.8	52.81
Southery Methodist Church	30.00	0.00	30.00
T&A Tree Logic	265.00	0.00	265.00
EON - PortaCabin Playing Field DD	55.85	2.79	58.64
EON - Streetlights Nov 19	242.41	48.48	290.89
EON - Streetlights Nov 19	250.49	50.10	300.59
Total	2510.93	193.80	2704.73

The payments were proposed for approval by Cllr Crispin and seconded by Cllr Chris, all agreed.

The meeting was adjourned whilst cheques were signed.

The meeting was Reconvened once the cheques were signed.

16/20 Quarterly Banking Statement - The Clerk agreed to email around to Councillors as it was too large to print.

17/20 Approval of Internal Auditor for 2019/20 Accounts- The Council approved the commissioning of an internal auditor for £50.

18/20 Councillors concerns and agenda items for next meeting

- Inconsiderate parking of residents on Campsey Road. The verges were eroding from lorries and cars who were unable to fit down the road. The roads in the village were very dirty from the mud as a consequence. The Council felt that people should park more considerately in the village.
- The verges on the northern bypass of the A10 were getting eroded by lorries. The Clerk agreed to report to Norfolk County Council again.
- There was subsidence of a road outside Sandway Cottage and Golden Meadow Cottage , the Clerk agreed to report to Highways. It was believed the residents had reported to Highways.
- There was a lot of dog waste on the playing field. The Clerk agreed to add stickers to posts on the far side. The Clerk agreed to add a separate notice in the Village Voice that there should not be any dogs on the playing field and the Council were disappointed that people felt that it was okay to leave dog waste on the field as well as elsewhere in the village. The Clerk agreed to add information about the Borough Council website for advice about reporting the antisocial behaviour of not collecting dog fouling waste for those who offend. The Council were concerned about children playing on the field and the dangers Some diseases caused by pet waste include: Campylobacteriosis – bacterial infection that causes diarrhea in humans (carried by dogs and cats) Cryptosporidium – parasitic infection that causes diarrhea and abdominal distress (carried by dogs and cats).
- There were reports of sewage in the village across Feltwell Road, but the correct body to report to was Anglian Water who would investigate and this had been reported to a resident who queried it.
- The Clerk agreed to write to properties in that were close to the playing field to ask that no garden waste or otherwise should be placed on the playing field at any time and they are to dispose in the correct way by going to the local waste site at Crimplesham or purchase a brown bin from the Borough Council.
- It was agreed to discuss the land that was leased on Recreation Drive in March.
- The Clerk agreed to add to the next agenda land to the entrance Orchard Close to the March agenda.
- The Council discussed the Christmas Event, it was on the March agenda for discussion.
- The Clerk agreed to report a streetlight out near the hairdressers on the same side.

19/20 Forward Work Programme - was noted.

20/20 Date of next meeting – Monday 2 March 2020 - was noted.

Meeting Closed 10.05 pm