

SOUTHERY PARISH COUNCIL

**Notice is hereby given that the Parish Council meeting is to be held on Monday 1st February 2016 at 7.00pm in Southery village hall**

**Your attendance is required**

**AGENDA**

**To receive apologies for absence**

**To record attendance**

**Minutes of last meeting**

Minutes of the meeting held on 7th December 2015 will be discussed and agreed.

**Declarations of interest**

Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement that declarations from a member include the nature of the interest and whether it is personal or prejudicial.

**Chairman’s reports/updates**

Speed watch update

Update on village hall plans ref doctors

Southery post office opening times have changed:

Monday & Thursday 14.05-14.55

Tuesday & Wednesday 08.00-09.00

 13.20-14.20

Transparency code

New Audit Regime

The defibrillator has arrived and is awaiting installation. A training session and unveiling will be arranged.

**Correspondence**

SNAP minutes 2nd December 2015

Parish planning system training sessions are being held in Kings Lynn 3.0-5.00pm on Monday 29th Feb or 5.30-7.30pm. The session is aimed at Parish Councils to ensure they are fully informed of the changes.

West Norfolk drop in sessions: During February, we will be holding free drop-in info sessions at King’s Lynn, Hunstanton and Downham Market for any West Norfolk-based voluntary and community groups that need practical support with:

* finding funding
* legal issues and governance
* consulting with communities and understanding their needs
* developing future plans and projects
* setting up and running new groups
* training and skills
* developing processes and policies

CAN’s partner, Momentum (Norfolk), will also be on hand to provide specialist advice on DBS checking and safeguarding practice and to distribute Safer Packs to Safer members.

Drop in to talk to us at:

* **King’s Lynn** –  Thursday 4 February - from 3pm to 7pm - at Gaywood Library
* **Hunstanton** –  Tuesday 9 February - from 1pm to 4pm – at Hunstanton Library
* **Downham Market** –  Wednesday 10 February – from 10am to 1pm – at Downham Market Library

Alive sports development, West Norfolk directory of sport 2016

**Planning applications**

16/00064/om: outline application with some reserved matters: site for residential development of up to 24 residential dwellings.

**Payments for approval**

Clerk (Dec) £300.56

Clerk expenses £50.86

C Wills £53.10

HMRC £13.40

R Houghton £30.34

K & M Lighting Maintenance £115.78

K & M Lighting 2 x LED lamps £156.00

E.on £260.51

ICCM training £198.00

Anglian water Burial ground £7.56

Anglian water playing field £12.67

Decorating and more grass cutting £128.00

Clerk Jan £219.64

Clerk expense £28.30

C Wills £47.50

**Matters requiring attention**

Discuss lawn mower and grass cutting options and contracts for 2016.

Railings at war memorial need painting and willow tree needs cutting

Flood light at playing field needs replacing

Authorization required for clerk to purchase gravel and edging stones for cremation area.

A property developer is in the process of purchasing Harrington's plots on Westgate Street and has requested permission to either remove the conifers to the rear of the plot which belong to the village hall and replace with a fence or reduce the trees to a suitable height.

Draft letter for removal of curb stones.

**Matters bought to the attention of the Council:**

Issues raised by the Council which are not on the agenda will be put forward to the next meeting of the Council; no decision will be taken at this meeting.

**Members of the public comments / questions**

The next meeting will be held on **14th March** 2016 at 7.00pm in village hall.