

SOUTHERY PARISH COUNCIL
Ordinary Meeting of the Parish Council
Monday 8 October 2019 at 7.00 pm
Southery Methodist Church, Ferry Bank Road, Southery

Present:

Cllr Alison Youngs (Chair)
Cllr Crispin Copsey
Cllr Annette Osler
Cllr Javey Osler
Cllr Roger Whitehead
Helen Richardson, Parish Clerk & Financial Responsible Person

In attendance:

Members of the Public: 4
Cllr Martin Storey, Norfolk County Council and BCKLWN Council

176/19 To consider apologies for absence - Were accepted from Cllr Christine Feltwell and Cllr Chris Edwards (personal reasons)

177/19 To receive Declarations of Interest on Agenda Items and Dispensation Requests- There were none.

178/19 Public Comments / Questions on Parish Issues.

1) Anaerobic Digester - (Feltwell) - Cllr Martin Storey advised that the application will be dealt with at Norfolk County Council matter and the Borough Council will be a consultee to the application and information would be available on the NCC website. A member of public expressed concerns of increased traffic through the village. The Chair shared that it fell outside the Parish Council's remit as a consultee, but if there is concerns in the village the Parish Council would discuss at their next meeting, the Clerk agreed to seek information.

2) Village Voice Magazine. The new editor was in attendance to be in place from January 2020. The current editor advised that when the current magazine was produced there was 460 copies a month. Since that time they were now producing over 600. Publication costs since that time had increased and adverts had decreased so they were now only breaking even. The Parish Council were contributing to around a third of the magazine's content with their minutes. The Village Voice had requested a donation of between £150-£200, and in the last 20 years the Parish Council had donated £310 to the magazine which included, £150 in October 2016 towards a new printer. The new editor of the magazine addressed the Parish Council and shared that he had planned to improve it with website design and the magazine was something that was appreciated by the older generation.

3) War Memorial A resident shared a visitor to the village from the midlands wished to pass on their thanks for the beautiful poem on the memorial.

179/19 County Councillor and Borough Councillor Update

- The Local Boundary Commission were holding a public consultation (from 27 September to 2 December on the NCC website) regarding the 84 NCC Councillors, though this number was likely to remain they wished to equal out the numbers of electors in each ward.
- Adult Social Service budget cuts had been made at Norfolk County Council earlier in 2019, he had abstained from voting and on 17 September a meeting was held with 150 of those affected. He had spoke on the matter at the meeting sharing his views of why he had not agreed with the budget cuts.
- Up to date information can be found on the Norfolk County Council website.

180/19 To confirm as a correct record the Minutes of the Ordinary Meeting of the Parish Council held on 2 September 2019. Cllr Alison Youngs proposed their approval, seconded by Cllr Annette Osler, all were in favour.

181/19 Matters Arising (Clerks Report)

- Highways had identified works to the road on Westgate Street and past to a contractor for assessment.

- NCC Highways Senior Manager advised that they were carrying out extensive patching to the A10 junction (Southern) which will tidy the area up. The kerbs had failed due to an issue with the concrete backing which our works team are investigating and they will be pushing for remedials to be undertaken as a matter of urgency. The Parish Council felt that the junction should be a slip road to the right to avoid this issue from re-occurring and was not wide enough for the two vehicles intended, and the Clerk agreed to contact them with this response.

- The dog waste bin had been installed on Black Bank Drive and BCKLWN and the Clerk had notified them to empty.
- On advice from NALC the Clerk did not go ahead into entering agreement with energy supply brokers.
- The Clerk inspected memorials in the cemetery and there was a high number which had come free from their plinths. The Clerk would be contacting next of kin and placing notices on those affected.
- NCC flooding team responded to the Clerk following the sharing of photos from residents. They had advised that "*because it didn't show internal flooding unfortunately they were unable to trigger a formal flood investigation. However they advised that it was still useful for them to have the information as they can start to build an evidence directory for the area that will support a case for works in the future. They had been speaking to residents in the area about their riparian duties and they had a good response from the landowner West of Campsey Road who have had their ditches cleared. They will be meeting the landowner soon to visit the site. Hopefully the clearance of these ditches will help water clear on Campsey Road. Because of the lay land I think there will always be a bit of pooling on Campsey Road but hopefully this can be reduced. Having the ditches cleared on the East side of the road will also help the situation and I have communicated this to the land owners on the East. Community and Environmental Services Tel: 0344 800 8020 Email: llfa@norfolk.gov.uk for any pre-planning or statutory consultee enquiries Email: water.management@norfolk.gov.uk for any reports of flooding, watercourse regulation or general enquiries*". Cllr Martin Storey highlighted that he and the Parish Council had worked for many years to resolve the flooding in Campsey Road, as it was the responsibility of the NCC Water Management Team. The Parish Council felt that the response was not sufficient and agreed to invite the team to a meeting and invite residents at Campsey Road.
- **Lynn Road Missing Pathway** - The Clerk had contacted them numerous times since mid-February and the latest was that the issue was being dealt with by NCC Highways and the Planning Department as it would have been a condition of that.
- **Streetlight Campsey Road** - UK Power networks had installed a supply on 5th October, the contractor would be procuring a light to put in its place.-
- **Planning Applications Received Between Meetings (no meeting needed) and no comments returned to Planning:** 19/01516/F Demolition of agricultural building and construction of replacement agricultural building at Towlers Farm Southery Road Feltwell Norfolk IP26 4ER and 19/01386/F Construction of an open front horse shelter and hay barn at Land At E562338 N293844 Common Lane Southery Norfolk

181/19 To Discuss and Approve Application from the Village Voice for Contribution towards Costs - £150 was proposed by Cllr Javey Osler, seconded by Cllr Crispin Copsey, all agreed.

182/19 To Discuss and Approve Parish Partnership Fund 202021 Bid - The Clerk agreed to ask if the bridge repair discussed was possible under this scheme with Highways and add to the November meeting for discussion.

182/19 To Discuss and Approve Parish Partnership 201920 - Bus Shelter Following discussions of safety of school children getting their bus to school on Feltwell Road, the Clerk agreed to contact Norfolk County Council and the High School to invite them to work with the Parish Council spending the money on improving this issue and discuss again at the November meeting.

183/19 To Approve Playing Field Tree Hazard Management Survey Quote - Deferred to November.

184/19 To Approve Grounds Maintenance Contract Quotation Paperwork - The Clerk agreed to resend the paperwork to Councillors. The Clerk agreed to advise the contractor to place the arisings in the corner on the next cuts of the cemetery. The paperwork to get Grounds Maintenance quotations were proposed for approval by Cllr Alison Youngs, seconded by Cllr Crispin Copsey, all were in favour.

185/19 To Discuss and Approve Refurbishment of Overgrown 'BMX Track Land' on Playing Field - It was agreed to flatten and tidy the area in the Spring, the Clerk agreed to get three quotes nearer the time.

186/19 To Approve Internal Light Installation in Old Football Hut - The quote received had been £220 to fit two lights, but it was agreed for Councillors to meet at the hut and review the building and discuss further in November linking to any budgetary requirements.

187/19 To Approve St Mary's Church Clock Servicing - The Council approved payment to service the clock at £274 plus VAT. It had the power to provide a public clock.

188/19 To Approve Quote for Extension of Interment Area in Cemetery - It was agreed to approve a quote for £10 to remove grass from the interment stones.

189/19 To Approve Budget and Costs of Work to Repair Soil Around Edge of Cemetery Path - Councillor Javey Osler and Cllr Crispin Copsey agreed to do the work and the Parish Council thanked them.

190/19 To Discuss and Approve Christmas Event Costs and Arrangements, if any - final arrangements will be shared at the November meeting. There was a Bingo Event arranged on 15th November for funds towards children's presents at the event and any other costs.

191/19 To Discuss the Speed Sign Data, if any - The Parish Council had received the latest data. The Feltwell Road data was 21 days and not 31, so hitting about 84k vehicles for the month of September. Reported 20 vehicles in September and 19 of which had received letters to slow down, there were two police watches in September and there had been a significant number of those that had speeding fines or a speed awareness course. Cllr Annette Osler had attended a recent meeting held by the Downham Police Team and they were interested in working with the Parish on any such matters. The Police Officer at the meeting had advised her that he had a contact at the Sugar Factory and any lorries that were caught speeding to contact the local police.

192/19 Planning Application for Comment: OUTLINE APPLICATION SOME MATTERS RESERVED: Demolition of existing vehicle repair facility, clearance of the site and erection of 5no dwelling houses with access road and parking areas at Service Station 14 Westgate Street Southery Norfolk PE38 0PA

The Parish Council had returned comments on the inadequate access to the development, the number of homes needing to be four and not five, and three storey home design not being in-keeping with the village. The areas of access and three storey home design had been addressed and the access moved and there were no longer three storey homes on the revised application received for comment again. However the Parish Council still had concerns of the number of homes in relation to the cars that would be accessing the road from Westgate Street. The Parish Council felt that there most likely would be two cars per household as well as visitors. As well as the traffic causing issues in being near the school, the shop and the high number of vehicles that go through the village and the lorries already. It was noted that this view mirrored the public's comments received by Planning online.

The Parish Council unanimously agreed to object to the planning application on the grounds of traffic and highways issues, because there would be an overspill of vehicles from the development due to lack of parking within it, and that it the Parish Council felt that the development should be for four homes and not five to alleviate this issue and create more parking. They felt that lack of parking within the development would result in the residents and their visitors from this development parking out on the main road (Westgate Street), which it would affect the shop's operation, residents that live on that road, and safety concerns for the school children who attend Southery Primary on the same road. Extra parked cars on Westgate Street would further compound the issues the village suffers from the HGV lorries that travel through the village in high numbers on Westgate Street.

193/19 Finance - To approve payments for September 2019 - to be tabled

Payee	Net	VAT	Gross
Clerks - wages and expenses - Sept	353.90	0.00	353.90
PAYE HMRC - September	74.20	0.00	74.20
K&M Lighting - Streetlight Maintenance- Sept 19	56.08	11.21	67.29
K&M Lighting - Streetlight Maintenance- Oct 19	56.08	11.21	67.29
Glasdon - Dog Bin	126.69	25.34	152.03
Westcotec - Battery July and June	160.00	32.00	192.00
Thomas B Bonnett - Community Payback Materials	402.81	80.56	483.37
Grounds Maintenance Contract and SAM2 movement- Sept 19	284.00	0.00	284.00
Anglian Water - Cemetery	9.12	0.00	9.12
Wave - Water in Recreation Ground	11.93	0.00	11.93
BHIB Insurance Public Liability Increase	445.93	0.00	445.93

Business Bank Account
As at 06.09.19
£30,929.72
Treasury Account
As at 06.09.19
£5,981.85

Legal Fees	505.00	101.00	606.00
EON - Streetlights - Sept Invoice	250.49	50.10	300.59
Southery Methodist Church -Sept	20.00	0.00	20.00
Total	2756.23	311.42	3067.65

The payments were proposed for payment by Cllr Crispin Copsey, seconded by Cllr Javey Osler, all were in favour.

194/19 To Approve Revised Financial Regulations - Deferred.

195/19 Councillors concerns and agenda items for next meeting

- Councillors were going to install the large poppies at the end of October and gravel would be purchased at no charge to the Parish for the memorial. The Clerk agreed to check wreath purchases. Cllr Roger Whitehead agreed to lay the wreath on the war memorial and Cllr Crispin Copsey agreed to lay the wreath on the Werehen War Memorial.
- The Werehen War Memorial was also going to receive small gravel at no charge to the village.
- The footpath from Feltwell Road to Campsey Road had been integrated into a garden, the Clerk agreed to contact David Mills the Public Right of Way officer
- The Clerk agreed to check with the BCKLWN that the bin at Black Bank Drove was being emptied.
- There would be further meetings the Police will be holding that the Parish Council will attend.
- The Chair and Vice Chair found the recent training they had attended with NALC had been very informative. The Chair would be sharing notes from the training with Councillors. They felt that Planning training was something the Parish Council might benefit from.
- There were still a high number of dogs on the playing field whose owners were no collecting the waste after, it was agreed to remind people to clear up behind themselves and that there were fines applicable for those who didn't. It was a health hazard for people and in particular children who play there.
- A bin on the Werehen still had a sponsorship sign on it that was no defunct, it was agreed to remove it.

196/19 Forward Work Programme - It was noted.

197/19 Date of next meeting – Monday 4 November 2019

198/19 EXCLUSION OF PRESS AND PUBLIC The Council will be requested to pass a resolution excluding the press and public from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted (staffing). Opportunity for to discuss any HR issues, Contracts or Legal Proceedings. To Discuss Parish Council Land. It was resolved.

The meeting was closed at 9.16 pm.