

SOUTHERY PARISH COUNCIL
Ordinary Meeting of the Parish Council
Wednesday 12 October 2022 at 7.00 pm
in the Southery Village Hall

Present:

Cllr Crispin Copsey
Cllr Chris Edwards
Cllr Roger Whitehead
Cllr Susan Welch
Helen Richardson, Parish Clerk & Financial Responsible Person

In attendance:

Members of the Public: 0
Cllr Martin Storey, NCC and BCKLWN Councillor

The Council observed a 2- Minute Silence in honour of Her Majesty Queen Elizabeth II's following her passing. God Save the King.

102/22 To consider and approve apologies for absence

The Council approved the absences of Cllr Annette Osler (Vice-Chair), Cllr Javey Osler and Cllr Alison Youngs (Chair), (personal reasons) all were in approval.

103/22 To Approve a Councillor to Preside as Chair, if required

RESOLVED: That Cllr Chris Edwards preside as Chair for the meeting. (Cllr Crispin Copsey proposed, Cllr Sue Welch seconded, all were in favour).

104/22 To receive Declarations of Interest on Agenda Items and Dispensation Requests

Cllr Chris Edwards regarding payments.

105/22 To confirm as a correct record the Minutes of the Ordinary Meeting of the Parish Council held on 13 July 2022

RESOLVED: That the minutes of the 13 July 2022 be approved. (All were in favour).

Matters Arising Report

Trod on Feltwell Road – The Highways Manager have advised after a site visit with the designer and contractor, there is not enough verge width to install the trod as quoted and therefore they are unable to construct as they had hoped. They will however investigate a footbridge option however this was on private land. The Clerk would continue to update with Highways on progress.

Orchard Way – The Developer is instructing a solicitor for the transfer of the ownership of the Streetlights from the NCC to the PC instead, and then once adopted the developer will pay to upgrade them to LED. This was now pending that work.

PO Van Complaint – The Clerk submitted a complaint online on 23 August. The Council received confirmation of the complaint regarding the availability of the van and noted the complete.

Palmers Fish and Chip Van – They noted suggested to park near the bus stop.

Werehen Fencing – This would be installed soon.

Bollard near Ferry Bank – The Clerk reported this to highways on 8 September and it had now been replaced the day before.

School – The School installed fencing around the noticeboard. They had queried ironically about moving it but instead advised they would work around it; clerk last chased them on a date to correct it on 14 September. The Clerk continued to email the contractor.

Letter to Ex-Councillor Christine Feltwell – A card of thanks was sent to her for her long service on the Parish Council.

Cemetery – The mound was trimmed back.

Churchgate Street to Mill Lane – The Handyman was asked to clear this pathway of weeds.

Lynn Road – This was now replaced.

The Village Voice Magazine – The Clerk emailed the Editor suggestions made at the July meeting to place hard copies in the pub, hairdressers, school, and local shop.

Parking at School – The Clerk emailed the school to ask that they remind parents in their return to school information about parking safely outside the school even if that means walking from Churchgate Street.

A10 Lynn Road Southern Entrance – The Highways Technician agreed to check this for visibility splay at the end of August.

Planning Application Consultation Received Between Meetings

22/01136/F Construction of one dwelling, including new access at Tanglewood 31 Lynn Road Southery, PE38 0HU. No comments returned.

Planning Application Decisions (BCKLWN)

21/02430/F Southery Primary School, replacement and additional perimeter fencing and gates and replacement of timber windows and white UPVc windows. Application permitted. 25 July 2022. Delegated decision.

22/00510/F Land at E562338 N293844 Common Lane, Southery - Change of use from Agriculture to keeping of horses, erection of stables. Application permitted. 25 August 2022.

Planning Applications – No consultation with PC

16/00658/NMAM_2 non-material amendment to planning permission 16/00658/FM Proposed residential development land north of Lions Close, Southery

106/22 To Receive an Update from Cllr Martin Storey, NCC and BCKLWN Councillor

Cllr Martin Storey shared the following:

- Budgets will be considered soon by NCC and will be approved at a meeting in February 2023. There was a £60m gap in finance revenue.
- Department of transport had granted £49m to NCC to improve the bus service. £12m would be towards new and expanded bus routes and frequency on key routes including mornings and evenings.
- The Borough and County websites had information to assist people over the winter with grants and other needs they may have, elderly. Libraries and other community buildings were to be used as warm hubs. It has over £60m of support funding available.
- Anyone who needs information can contact Cllr Martin Storey.

107/22 To Note Any Councillors Comments or Items for next meeting and note forward work programme.

The Clerk agreed to report that the white lines needed repainting on the A10 and Feltwell Road junctions to Highways.

108/22 To Discuss the Marking of Service for an Ex-Councillor

This was noted and remembered for a later date in any project on the playing field.

109/22 To Approve Location of a Textile Charity Bin

Cllr Crispin agreed to discuss directly with the organisers to double check if still a requirement.

110/22 To Approve Planting of a Jubilee Tree on the Werehen Donated by the WI

Councillors agreed to find a place on the ground for the tree and would check on the ground placement.

111/22 To Review Grounds Maintenance Contract Performance and Upon Satisfaction it be Extended by One Year as per approval December 2022

The Parish Council were satisfied with the grounds maintenance contractor to provide them with a second year of the two years agreed. The Clerk agreed to seek a quote for cutting some verges in the village for approval from April 2023.

RESOLVED: That a second year be approved for the current ground's maintenance contract in 2023. (Cllr Crispin Copsey proposed, Cllr Chris Edwards seconded, all were in favour).

112/22 To Approve Agreement to Use the Playing Field – GKAcademy

RESOLVED: That a 12-month agreement to use the Playing Field be approved to GKAcademy, and approval of a tournament in one day on 31 July 2023. (Cllr Crispin Copsey proposed, Cllr Roger Whitehead seconded, all were in favour).

113/22 To Approve Purchase of Two Wreaths and Arrangements for Remembrance Sunday

Cllr Crispin Copsey and Cllr Roger White agreed to liaise outside the meeting on the arrangements for Remembrance Sunday on 13th November.

RESOLVED: That two wreaths be purchased. (All were in favour)

114/22 To Discuss and Approve Any Actions or Costs in Relation to Southery Christmas Event 2022

RESOLVED: That a budget up to £600 be approved for a village Christmas event in the village hall and lighting of a Christmas tree at the Werehen on 3rd December. (Cllr Crispin Copsey proposed, Cllr Sue Welch seconded, all were in favour).

115/22 To Approve Register of Decisions Made on Email as follows:

Payee	Net	VAT	Gross
Parish Clerk July and August 2022	604.95	0.00	604.95
HMRC - PAYE July and August 2022	133.60	0.00	133.60
K&M Lighting Services - Streetlight maintenance August 2022 and Sept 2022	118.06	23.60	141.66
Anglian Water - Cemetery water - 28.04.22-11.07.22	7.94	0.00	7.94
EON - Next - Portacabin, Playing Field 010422-3006.22	46.85	2.34	49.19
Handyman - June and July 2022 - change sam2 batteries and move it, fixed fence in cemetery; put up no dog signs on cemetery gates; empty dog bin on playing field; tidy cremation area and fill up water tank; tidy behind garage on playing field strim/spray and clear rubbish away. August - cleared brambles from cemetery, sprayed garage, and empty dog bin; cut down bramble's sports hut; paint fence panels in play area and bench, sweep stones from pub end onto path near cemetery.	220.00	0.00	220.00
Cllr Chris Edwards - refund of expenses - bin bags, paint for fencing	23.66	4.74	28.40
Payroll - Service month ending 5 July 2022	50.00	10.00	60.00
CGM - Grounds Maintenance - August and September 2022	1341.82	268.36	1,610.18
JD Signs - Toilet Sign	54.00	0.00	54.00
EON - Streetlights - June 2022	192.99	9.65	202.64
EON - Streetlight Electricity - July 2022	195.19	9.76	204.95
EON - Streetlight Electricity - August 2022	195.19	9.76	204.95
Cllr Crispin Copsey- Refund Beacon Refund	25.00	0.00	25.00

RESOLVED: That the register of decisions as displayed above be approved. (Cllr Crispin Copsey proposed, Cllr Sue Welch seconded, all were in favour).

116/22 To Approve Any Handyman Work

The Clerk agreed to report the railings at the path near the pub at the cemetery to the handyman as they were broken and needed taking away.

117/22 To Approve Adoption of the Cemetery Management Policy and Review Burial Fees

RESOLVED: That the Cemetery Management Policy be approved for adoption and that all burials fees be increased by 20%. It was noted that there had been no price increases at least for 8 years. (Cllr Crispin Copsey proposed, Cllr Sue Welch seconded, all in favour).

118/22 To Approve Payments

Payee	Net	VAT	Gross
Clerks - wages and expenses - Sept	279.15	0.00	279.15
PAYE HMRC - September	62.80	0.00	62.80
K&M Lighting - Streetlight column - Lynn Road	1013.76	202.75	1,216.57
K&M lighting - maintenance October	59.03	11.80	70.83
Handyman	70.00	0.00	70.00
Grounds Maintenance Contract June (missed invoice) and Sept	1341.82	268.36	1610.18
SLCC Annual Membership	57.00	0.00	57.00
Southery Village Hall Hire	12.00	0.00	12.00
St Mary's Church - Church Clock	600.00	0.00	600.00
Cllr C Edwards - Refund for item for toilet block roll holder	10.00	0.00	10.00
Eon Next Football Hut Electric - 01.07.22 - 29.09.22	60.56	3.02	63.58

RESOLVED: That payments as presented be approved. (Cllr Chris Edwards proposed; Cllr Roger Whitehead seconded; all were in favour).

119/22 To Note Date of next meeting

It was noted that the next meeting would be held on Wednesday 9 November 2022 at 7 pm in the Southery Village Hall.

8.40 pm