

**SOUTHERY PARISH COUNCIL**  
**Ordinary Meeting of the Parish Council**  
**Monday 2 December 2019 at 7.00 pm**  
**Southery Methodist Church, Ferry Bank Road, Southery**

**Present:**

Cllr Alison Youngs (Chair)  
Cllr Annette Osler (Vice Chair)  
Cllr Crispin Copsey  
Cllr Chris Edwards  
Cllr Javey Osler  
Cllr Roger Whitehead  
Helen Richardson, Parish Clerk & Financial Responsible Person

**In attendance:**

Members of the Public: 1  
Cllr Martin Storey, Borough and NCC Councillors

**218/19 To consider apologies for absence** - Cllr Christine was absent, no formal apologies received.

**219/19 To receive Declarations of Interest on Agenda Items and Dispensation Requests** - There were none.

**220/19 Public Comments / Questions on Parish Issues**

- The Clerk agreed to report a faulty SAM2 to the contractor.
- A member of public had reported mud on the road. The Clerk agreed to contact British Sugar to request the roadways were swept.
- There were four speed watches performed in November and 26 cars had been reported for speeding.
- The Clerk agreed to ask for a timescale on the light at Campsey Road but it had been ordered at £325 plus VAT.

**221/19 County Councillor and Borough Councillor Update**

- The Clerk agreed to double check if Southery was included in the recent communication from NCC about buses but believed that Southery were not affected by changes to some of the routes in the County.
- There was a free Fire Safety awareness session for the public to drop in at Norfolk Libraries, particularly with the seasons additional decorations. There was more information on the website.
- -The boundary commission consultation had been extended to the 11th February and more information was available on the website. It was in relation to the number of electors within each ward being equal.
- There were a number of Christmas events as Norfolk County museums and libraries on the NCC website.
- The Chair shared that Feltwell Road had been resurfaced earlier in 2019 and it had been noted that it had since been dug up many times since for various issues, and residents were concerned. Cllr Martin Storey agreed to take the issue forward with Norfolk County Council and report back.
- Cllr Martin Storey had reported a smashed concrete bollard on Ferry Bank. The Clerk agreed to contact Highways and request strongly that they consider a more permanent solution as this had been knocked down now many times and close to the house near it. Cllr Martin Storey agreed to take it forward with NCC Highways also.

**222/19 To confirm as a correct record the Minutes of the Ordinary Meeting of the Parish Council held on 5 November 2019.** The minutes were agreed as a true record, proposed by Cllr Alison Youngs and seconded by Cllr Chris Edwards, all were in favour.

**223/19 Matters Arising (Clerks Report)**

- Light outside Church the fitting or cover is hanging.
- Christmas Event - The Chair wished to thank the Council and other volunteers (*who cannot be named due to Data Protection Regulations*), in the event, it was felt it was well received and it was an enjoyable evening.

**224/19 To Discuss and Approve Any Costs or Budget Relating to the Refurbishment of the Football Hut including installation of internal lighting and discussion regarding Football Club for Children**

A resident had been in touch with the Parish Council through the Clerk in regard to running a football club for under 8s and had agreed to forward a proposal to the Council for discussion of their ideas. The Parish Council agreed that they would be interested in receiving the proposal and discussing further with them and to defer until they are able to attend.

**225/19 To Approve the Grounds Maintenance Contract for 2020/21**

The Clerk agreed to seek more quotes and bring back to the February meeting.

**226/19 To Approve the Parish Partnership Funding Application 2020/21**

The Parish Council agreed to go ahead with the funding application for a new foot bridge off Feltwell Road to benefit pedestrians and equestrians using the right of ways. This was pending costs and confirmation of ownership from NCC Highways.

**227/19 To Approve Scheme to Spend Parish Partnership Funding Received for 2019/20**

The Chair shared that the Parish Council would wish for Highways and any other appropriate body to improve the safety for the children standing waiting for school buses on Feltwell Road and Lynn Road in general. The Clerk agreed to ask when they last reviewed the bus stops in the village for school children. The Parish Council felt that Highways should consult with the parents, schools and bus companies on ensuring that the areas of the bus stops were the safest possible and in order to ensure any spend was the most effective.

**228/19 To Approve the Tree Hazard Management Quote**

Three quotes had been received, the Parish Council agreed confirm a tree survey for £265 plus VAT with a contractor who had conducted the last survey, proposed by Cllr Crispin Copsey and seconded by Cllr Chris Edwards, all were in favour.

**229/19 To Discuss Playing Field Toilet Refurbishment**

The Chair advised that the Councillors needed to meet at the toilet block in order to agree a plan for the project and bring it back to a meeting when ready for further discussion. Funding had been received for £750 that needed to be spent by November 2020.

**230/19 To Discuss and Approve End of Year Thanks**

The Chair shared that there were various people in the village which did tasks through the year and saved a lot of money for the parish. The Councillors agreed to forward names for thanks to the Clerk who would write to them.

**231/19 To Approve Meeting Dates 2020** - The dates were agreed as listed on the agenda. It was agreed if there were extra meetings required at any time such as in January and August they would be called. The May meeting and November would be held second Monday of these months due to availability.

**232/19 To Discuss the Speed Sign Data, if any** - The data was received on email and due to be circulated outside the meeting. The data had been sent to the Police. It had been noticed that a trailer was being used through the village without a number plate on it attached to a tractor. The Chair wished to thank the speedwatch team who continue to help the village.

**233/19 Planning Application for Consideration - 19/01910/F Demolition of existing garage to allow for erection of proposed dwelling. Existing access to be utilised with parking for existing & proposed dwelling's, associated turning & site works at 14A Churchgate Street, Southery, Norfolk** The Chair shared that they had made provision for parking. The Parish Council wished to return that they had no comments and were satisfied with the application. They noted that there was good provision for parking.

**234/19 To Approve payments for November 2019**

Payee	Net	VAT	Gross
Clerks - wages and expenses – Nov	430.89	0.00	430.89
PAYE HMRC - November	89.40	0.00	89.40
NALC Course Book	18.50	0.00	18.50
WPC – Cllr Training – Chair and Vice Chair 05.10.19	72.45	0.00	72.45
K&M Streetlighting – November 19	56.08	11.21	67.29
Wave – Water at Playing Field Aug-Nov 19	11.93	0.00	11.93
PPL PRS Music Licence Xmas Event	13.80	2.76	16.56

EON – Streetlights October 19	250.49	50.10	300.59
Legal Advice	1500.00	300.00	1,800.00
Southery Methodist Church	35.00	0.00	35.00
<b>Total</b>	<b>2478.54</b>	<b>364.07</b>	<b>2842.61</b>

Cllr Alison Youngs proposed the payments for approval, seconded by Cllr Annette Osler, all were in favour.

**235/19 To Discuss Draft Precept and Budget 2020/21** - The Parish Council reviewed the proposed budget from the Parish Clerk and RFO. The budget for 2020/21 was approved and the precept agreed to be £23,867.00 at a band D property at £56.57 and increase of around a £1 per property per year.

**236/19 To Discuss and Approve Change of Banking Provider**

There was an alternative bank that offered online banking but required two Councillors to be online enabled which the Council felt it was unable to do at this time. It was agreed not to change banking and use cheques so that two signatures would be required as a due diligent measure.

**237/19 Councillors concerns and agenda items for next meeting**

- Tree on the Werehen nearest to the corner. The Clerk advised that this would be covered in the tree inspection.
- Orchard Close - The road had been in a bad state of disrepair for the past 14 years and there were streetlights that had never been on. The Clerk agreed to discuss with Highways to see what they knew. Cllr Chris Edwards declared that he lived on this road.
- Feltwell Road - give way sign hit, the Clerk agreed to report.
- The Clerk agreed to report about the path at Lynn road the new path had been installed and there was a stay now installed in the middle of it.

**238/19 Forward Work Programme** - The work programme was noted.

**239/19 Date of next meeting – Monday 3 February 2020**

**240/19 EXCLUSION OF PRESS AND PUBLIC** The Council will be requested to pass a resolution excluding the press and public from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted (staffing ). Opportunity for to discuss any HR issues, Contracts or Legal Proceedings. Discussed Parish Council land.

Closed Meeting:10.30 pm