

SOUTHERY PARISH COUNCIL
Minutes of the Extraordinary meeting of the Parish Council
Held on Monday 15th January 2024 at 7.00pm
In Southery Village Hall

Public Comments / Questions on Parish Issues.

An opportunity for public comments and questions. Items relevant to the agenda will be incorporated into later discussions. All new items will be noted for the next meeting.

1/24 To record the names of those present

Cllr A Osler - Vice Chair, Cllr S Welch, Cllr R Whitehead, Cllr C Edwards, Cllr D Smith, Cllr J Osler and Cllr C Copsey.

2/24 To consider and approve apologies for absence

It was **resolved** to accept apologies from Cllr A Youngs.

3/24 To receive Declarations of Interest on Agenda Items and Dispensation Requests

There were no declarations of interest.

4/24 To confirm as a correct record the Minutes of the Ordinary Meeting of the Parish Council held on 13th December 2023

It was agreed that the minutes were a true and accurate record of the meeting and duly signed by the Vice Chair.

5/24 To consider financial business

- a) To receive bank account balances

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|-----------------------------------|------------|
| Treasurers Account as at 21/12/23 | £11,938.95 |
| Bus Bank Instant as at 20/12/23 | £29,302.32 |
- b) To receive details of income received

No income received since the last meeting.
- c) To consider the recommended payments, and agree those in line with the budget

| | |
|-------------------------------|---------|
| Clerk wage month 10 | £287.63 |
| HMRC month 10 | Nil |
| K&M Lighting | £70.83 |
| Anglian Water July to October | £19.64 |
| Clerk expense - laptop cable | £13.65 |
- d) To receive bank mandate change update

The Clerk reported that the completed mandate was returned to Lloyds bank Downham Market Branch on 22nd December. Having chased this up by both the Clerk and Cllr Whitehead Lloyds have said they do not have

the form. Cllr Whitehead has requested a new form so it can be filled in again.

e) Precept and Budget 2023/4

The Clerk presented a proposed budget, going through details of actual figures and forecast end of year figures for the current year. Councillors considered percentage increases for council tax band D properties to help them decide on their precept application amount. Having considered their budget requirement for 2024/25, it was proposed by Cllr Welch that £26,364.36 precept should be requested. All Councillors agreed.

f) To consider CIL application - deadline 1 February 2024

After a discussion it was agreed that the Clerk should try to make an application for a shelter for the playing field, within the restraints of the grant provisions.

6/24 To consider planning items

Applications

Any applications that appear on the Borough Council planning portal up to the date of the meeting that require the consultation of the Parish Council will be considered by the Councillors at their scheduled meeting, even if they are not listed below.

Applications

23/02249/F - Single garage to the side of the property and a porch to the front at 71 Recreation Drive Southery Downham Market Norfolk PE38 0NB

It was **resolved** to support this application.

23/02030/F - Change of use of house and garage to dog breeding business at Aviary House Mill Drove Southery DOWNHAM MARKET Norfolk PE38 0PJ

It was **resolved** to support this application, but are keen to make sure that all measures are in place to effectively manage the noise concerns raised by Parishioners.

23/02301/F - Conversion of Existing building into 3off flats and a Village building at 1 Westgate Street Southery Downham Market Norfolk PE38 0PA

It was **resolved** to support this application. Councillors also feel that this will improve the appearance of the village at that location. The Parish Council would welcome a structure for people in the village to meet at.

24/00046/F - Single storey rear extension with pitched roof including new pitched roof over existing single storey rear extension replacing flat roof at 21 Lynn Road Southery Downham Market Norfolk PE38 0HU

It was **resolved** to support this application.

Decisions

23/02249/F Southery 71 Recreation Drive Southery Downham Market Norfolk PE38 0NB - Single garage to the side of the property and a porch to the front
Application Permitted 8 February 2024 Delegated Decision

Correspondence

16.To Note Date of next meeting Wednesday 14th February 2023 at 7pm in the Southery Village Hall

Councillors noted the date of the next meeting.

17.To resolve to the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1 (2)