

SOUTHERY PARISH COUNCIL
Minutes of the Ordinary Meeting of the Parish Council
Held on Wednesday 14th June 2023 at 7.00pm
In Southery Village Hall

82/23 To record the names of those present

Cllr R Whitehead - Chairing the meeting,
Cllr S Welch
Cllr D Smith
Cllr J Osler

It was **resolved** that in the absence of the Chair and Vice Chair Cllr Whitehead would chair the meeting.

83/23 To consider and approve apologies for absence

It was **resolved** to accept apologies from Cllr A Youngs, Cllr C Edwards, Cllr A Osler and Cllr C Copsey.

84/23 To receive Declarations of Interest on Agenda Items and Dispensation Requests

There were no declarations of interest on any agenda items.

85/23 To confirm as a correct record the Minutes of the Ordinary Meeting of the Parish Council held on 10th May

It was **resolved** to approve the minutes as a true and accurate record of the meeting and they were duly signed by the Chair of the meeting. (All in favour.)

86/23 Matters Arising (Clerks Report)

It was **resolved** to ask Mr Sparkle to consider replanting the kissing gate on Ringmore Road gate.

87/23 To receive an update from County or Borough Councillors

No other Councillors in attendance.

88/23 To Note Any Councillors Concerns or items for next meeting and note forward work programme.

It was noted that the dog bin at the other side of the playing field is very full and there have been complaints. Councillors discussed this matter at length. Mr Sparkle to be asked to empty this. Councillors considered making a street furniture application for a new location.

Werehen - tree planted for jubilee by WI is nearly dead. Cllr Welch to raise with WI.

Including update on new notice board

The members considered the location previously chosen for an additional notice board. It was decided that a slightly different location would be better. Clerk to follow this up.

To approve any Handyman work

Including removal of rubbish from behind changing hut. It was **resolved** to visit the location directly after the meeting to consider if the Mr Sparkle should be asked to clear the area for the quote provided.

89/23 Parish Council Management

a. To Note Annual Review of Declaration of Interest (Pecuniary and Non-Pecuniary)

The Clerk confirmed this had been completed.

b. To Review and Approve Meeting Dates: Second Wednesday each month except August and January up until May 2024

It was resolved to approve this meeting date arrangement.

c. To Approve Revised Standing Orders

Resolved to adopt the Standing Orders with no changes.

d. To Approve Revised Financial Regulations

Resolved to adopt the Financial Regulations with no changes.

e. To Approve Assets Register YE 31.03.23

Resolved to approve the Asset Register presented by the Clerk.

f. To Approve Insurance Renewal 2023/24

It was noted this was considered and paid last month.

g. To Approve Statement of Accounts 2022/23 - Bank Reconciliation YE 31.03.23

It was resolved to approve the Statement of accounts year ended 31.3.23

h. To Approve Annual Governance and Accountability Return 2022/23

It was resolved to approve the Annual Governance and Accountability Return 2022/23.

i. To approve items to be paid by Direct Debit and Standing Order

It was **resolved** to continue paying items by DD or SO where possible for regular amounts.

90/23 To discuss the internment of ashes from all faiths or no faiths

It was proposed by Cllr Welch that the Parish Council cemetery should accept the internment of ashes from all faiths or no faiths. This was seconded by Cllr Whitehead and all agreed.

91/23 To consider ways the PC can support a free village book swap building storage facility.

Although the members felt this would be a good idea, they were unsure how to support a facility at this time.

92/23 To receive financial information including month end bank statement including income and payments for approval

Balance at bank as at 31st May 2023

Treasurers account £2,571.59

Business Instant £44,402.61

To consider income

Cemetery fees total £84.00

Interest £28.33

To consider amounts for payment

Payee	Regarding	Net	VAT	Gross
G Robinson	Clerk wage	351.03	0	351.03
HMRC	PAYE/NIC	0	0	0
A Stannard	Handyman	36.00	0	36.00
K&M Lighting	Lighting maintenance	59.03	11.80	70.83
BCKLWN	Litter bin collection	390.05	0	390.05
NPower	Street lighting elec	255.42	12.77	268.19
Hodson Office	Printer ink	53.98	10.80	64.78
J Raby	Internal Audit	50.00	0	50.00
CGM	March	670.91	134.18	805.09
CGM	April	738.00	147.60	885.60
CGM	May	738.00	147.60	885.60
CGM	June	738.00	147.60	885.60

It was resolved to make the above payments with the exception of those to CGM as work is still not being completed.

93/23 To consider rental reviews and new rental charge proposals

Members discussed charging all users of the Parish Council playing field a rent. It was agreed this would be considered at the next meeting when additional information has been reviewed. Including annual review of rent of land at Recreation Drive. Members duly reviewed this rent.

94/23 Approval of 2023/24 Action List

It was **resolved** to consider this at the next meeting.

95/23 Annual review of GDPR policy, Audit Model Scheme of Publication

It was **resolved** to adopt the GDPR policy and Audit Model Scheme of Publication.

96/23 To consider preparations for Christmas projects

It was agreed this would be a good idea and representatives from each community organisation should organise this so it is a group event.

97/23 To consider planning items

Applications

Any applications that appear on the Borough Council planning portal up to the date of the meeting that require the consultation of the Parish Council will be considered by the Councillors at their scheduled meeting, even if they are not listed below.

Applications

Decisions

Correspondence

There were no planning matters to consider.

98/23 To Note Date of next meeting Wednesday 12th July 2023 at 7 pm in the Southery Village Hall

Councillors noted the date of the next scheduled meeting.

99/23 To resolve to the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1 (2)

It was not necessary to close the meeting to consider any confidential items.