

SOUTHERY PARISH COUNCIL
Minutes of the Ordinary Meeting of the Parish Council
Held Wednesday 8th March 2023
in the Southery Village Hall

20/23 To record the names of those present

Cllr Alison Youngs (Chair)
Cllr Annette Osler (Vice Chair)
Cllr Susan Welch
Cllr Roger Whitehead
Cllr Chris Edwards
Cllr Javey Osler
Gail Robinson, Parish Clerk & Responsible Financial Officer

In attendance:

Members of the Public: 0

Cllr Martin Storey, NCC and BCKLWN Councillor

Public comments/Question on parish issues

An opportunity for public comments and question. Items relevant to the agenda will be incorporated into later discussion. All new items will be noted for the next meeting.

21/23 To consider and approve apologies for absence and approve all absences approved for past six months

It was **resolved** to accept apologies from Cllr Crispin Copsey.

22/23 To receive declarations of interest on agendas items and dispensation requests

Cllr Alison Youngs declared an interest in item number 14.

23/23 To confirm as a correct record the Minutes of the Ordinary Meeting of the Parish Council held on 8th February 2023 and note matters arising

It was **resolved** to approve the minutes as a true and accurate record of the meeting and they were duly signed by the Vice Chair. (All in favour).

Matters arising

Highway Rangers

Will be making a visit to the village during April. The Clerk to ask for the following items to be completed by the Highway Rangers:

- For footpath on Feltwell Road to be swept
- Whites gates and signs need washing
- Cut back of branches from the Ferry Bank sign

Playing field usage requests

Goal academy - they would like to use the field for their annual tournament on 30th July. It was **resolved** this would be fine and the Clerk would request CGM cut the grass on 26th July.

SWISH - they would like to use the field for their annual village carnival on 8th July. It was **resolved** this would be fine.

Southery Academy - the Clerk has asked what day they would like to hold their sports day on the field.

Priority setting meeting

The next Priority Setting Meeting will be held on 18th April 2023 starting at 7pm. This meeting will be **in-person only** and will be held at the **Methodist Church, Ely Row, Terrington St John**. The Clerk noted that she will be attending if members would like issues to be raised.

Broken glass on the playing field

It was noted that there has been instances of anti social behaviour at the playing field, glass and brick being smashed and rubbish and broken glass on skate park. There is some dog mess, people should be encouraged to report this as they find it, where ever it is in the village onto the Borough Council website.

This was reported to the local police. The local police representative is meeting with the Local Policing Team tomorrow and she will raise this with them then and ask if passing attention can be paid to the area. In the meantime she emphasised the need for incidents of criminal behaviour and/or anti-social behaviour to be formally reported to police, ideally using the online reporting forms at www.norfolk.police.uk \ report it.

24/23 To discuss and approve any action in regard to the Village Voice

A recent scheduled meeting had to be cancelled. It was noted that information about needing IDs for the election on 4th May could be included. The members noted that money was given for a printer of the Village Voice and there are people that are willing to deliver a village magazine. The members would like a village magazine to go to all households as it was pre Covid as the elderly/housebound residents prefer this and may not have access to the internet or the printed copies available in the village shop etc.

Councillors considered if there is maybe a funding issue and the Village Voice need to let the Parish Council know if there is a funding issue. Clerk to follow up.

25/23 To receive an update from Cllr Martin Storey, NCC and BCKLWN Councillor

Cllr Storey was welcomed to the meeting and the following items were discussed:

- NCC has been busy setting budgets, all details are online for public to view.

- County Deal package is being considered at the moment and people of Norfolk are being asked for their thoughts on this. The consultation period goes to 23rd March, with no decision until at least December. District councils will not change. Norfolk will have an elected leader. This is the first stage of many.
- The Stradsett and Bexwell roundabouts are scheduled to be resurfaced.
- The members noted an area that is looking very bad. Footpaths on Churchgate Street and Mill Lane. There is a property with loose roof tiles which was noted as being unsafe.
- A number of highway issues were raised, Cllr Stoney to take matters forward to the relevant department.
- Kings Lynn hospital has been raised by Liz Truss MP, a decision should soon be made with departments at minister. The Clerk reminded members that Liz Truss MP would come to a meeting to discuss matters of concern. It was **resolved** that the Clerk would set up a meeting.

26/23 To note any Councillors comments or items for next meeting and note forward work programme

- Cllr Sue Welch discussed the lights on Orchard way as this has been an issue for several years. Cllr Martin Storey updated the members on the progress. Clerk to contact M Melton to find out what is happening.
- Cllr Chris Edwards raised a potential issue with a mobile home and nearby containers at a residence. Clerk to report this to planning enforcement.
- Cllr Sue Welsh reported rubbish dumped on Lynn Road, Clerk to report.
- Cllr Roger Whitehead noted that Campsey Road is getting over grown, together with the dyke at the bottom of there too, Clerk to report.
- Playing field fence, the wire needs to be removed and the flag needs to be removed. There are 2 conifer trees need cutting close to the ground. Cllrs will look at doing this work.
- Members noted again that dogs must not be on the playing field.
- The members discussed the land adjacent to the cemetery. Clerk to clarify with the previous Clerk as the Parish Council needs to be clear on access rights.
- Lions Close needs a 'no through road' sign to deter lorries going along that road.
- A member noted a street light that was out, Clerk to report.
- Flag on the Werehen is down - Cllrs to sort.

27/23 To approve any Handyman work

- Path at the Bell car park needs spraying
- Pampus grass falling over and needs cutting back at Werehen
- Cordillera needs taking out at Werehen
- Brambles on the field next to cemetery needs clearing back. - Cllr to find information about this.
- IBC in cemetery has a tap that leaks and this needs a lever gate valve is needed instead of a tap.

28/23 To discuss preparations for Local Elections

Clerk to collect nomination forms from Cllr Osler next week, so they can be returned to BCKLWN before the deadline.

29/23 To consider and approve matters relating to the decorating of the village for King Charles' Coronation celebrations

Join with WI and church to provide refreshments after litter pick

More decorations are needed for the village. It was proposed by Cllr Sue Welch, seconded by Cllr Roger Whitehead and agreed to by everyone that extra decorations should be purchased, as per the pictures shown by Cllr Annette Osler at a cost of no more than £300.

It was proposed by Cllr Annette Osler, seconded Cllr Alison Youngs and agreed to by everyone that a £100 prize for the raffle should be donated. It would be given to the prize winner directly. The ticket should note that the prize has been gifted by Parish Council.

Monday will be village litter pick day. It was proposed by Cllr Annette Osler, seconded by Cllr Alison Youngs and agreed to by everyone to buy things for litter picking for no more than £100.

30/23 To consider various requests to use the playing field

The members considered a request from SWISH, for the July event. Clerk to follow up with additional questions for clarification.

31/23 To consider the purchase of a second notice board

Discussed having a notice board on the piece of grass opposite the Bell.

Clerk to get street furniture application permission.

Clerk to get quotes for a notice board 8 paper A4.

32/23 To consider the annual renewal of membership NPFA

Cllr Alison Youngs proposed, Cllr Roger Whitehead seconded and everyone agreed to approve the £30 subscription membership to NPFA.

33/23 To review payroll services 2023/24

Cllr Alison Youngs declared an interest and did not take part in discussions of this item.

Cllr Roger Whitehead proposed, Cllr Chris Edwards seconded and all remaining councillors agreed the Parish Council should continue with the current provider.

34/23 To review the action list and 2023/24

It was agreed that Christmas activities should be added as an agenda item for April.

35/23 To consider information about the graveyard around the ruined church and how to proceed

Clerk to take some advice from Alan Fairchild. Agenda item for the next meeting.

36/23 To consider quarterly bank statement

The Clerk reported:

Balance at bank as at 28th February 2023

Treasurers account £4,330.62

Business Instant £23,325.40

37/23 To Approve Payments

The members considered the following payments for approval:

Payee	Regarding	Net	VAT	Gross
G Robinson	Clerk wage	345.03	0	345.03
Stephenson Smart	Payroll services Inv 122047	50.00	10.00	60.00
CGM	Per contract Inv 25962	670.91	134.18	805.09
SVH	Hire 080323 Inv 139	15.00	0	15.00
A Stannard	Inv 5/3/23	53.00	0	53.00
HMRC	Month 10	66.60	0	66.60
BCKLWN	Dog waste bins 8	693.33	138.67	832.00
K&M Lighting	March invoice	59.03	11.80	70.83

Clerk to check details for the CGM invoice. All other payments were authorised. The Clerk was reminded to get the banking arrangements up to date.

38/23 To consider planning itemsApplications

Any applications that appear on the Borough Council planning portal up to the date of the meeting that require the consultation of the Parish Council will be considered by the Councillors at their scheduled meeting, even if they are not listed below.

- 23/00346/F Single storey rear extension and internal alterations at 14 Ugate Street Southery Downham Market Norfolk PE38 0NA -

Deadline 21st March 2023 <https://online.west-norfolk.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

It was resolved to support with no comments.

Decisions

- 2/02031/F Southery Ringmoor House 3 Ringmore Road Southery Downham Market Norfolk PE38 0NJ - Side extension and alterations including new front porch Application Permitted 22 February 2023 Delegated Decision

Correspondence

- Verification of your Property Address: Aviary House, Mill Drove, Southery

39/23 Review of the planning application comments procedure

The Clerk recommended that applications are considered at Parish Council meetings, it was resolved this would happen in future.

40/23 To Note Date of next meeting – Wednesday 12th April 2023 at 7 pm in the Southery Village Hall

It was noted that the next meeting would be held on Wednesday 12th April 2023 at 7pm in Southery Village Hall.