

**SOUTHERY PARISH COUNCIL**  
**Ordinary Meeting of the Parish Council**  
**Monday 1 June 2020 at 7.47 pm**  
**Virtual Meeting Held via 'Zoom'**

**Present:**

Cllr Crispin Copsey  
Cllr Chris Edwards  
Cllr Christine Feltwell  
Cllr Javey Osler  
Cllr Roger Whitehead  
Helen Richardson, Parish Clerk & Financial Responsible Person

**In attendance:**

Members of the Public: 0

**47/20 To Approve a Councillor to Preside over the Meeting as per Standing Order 3u. (If both the Chairman and the Vice-Chairman are absent from a meeting, a Councillor as chosen by the Councillors present at the meeting shall preside at the meeting)**

**RESOLVED:** That Cllr Chris Edwards preside at the meeting. (Cllr Crispin Copsey proposed, Cllr Roger Whitehead seconded, all agreed)

**48/20 To consider apologies for absence** - Cllr Alison Youngs (Chair) (personal reasons) and Cllr Annette Osler (personal reasons).

**49/20 To receive Declarations of Interest on Agenda Items.**

There were none.

**50/20 To Approve the Minutes of the Ordinary Meeting of the Parish Council held on 2 March 2020. and To Note Matters Arising issued in advance in the Clerks Report**

**RESOLVED:** That the minutes of the Ordinary meeting of the Parish Council held on 2 March 2020 be approved. (Cllr Crispin Copsey proposed, Cllr Christine Feltwell seconded, all were in favour).

**51/20 To Approve the 'Register of Decisions Made to be Ratified'**

The list of decisions were read as follows:

COVID 19 Procedure, Action Plan and Delegation of Authority

Payments for March 2020

Assets Register YE 31.03.20

Insurance Renewal 2020/21 £1442.03

Objection Returned - 19/00968/O OUTLINE APPLICATION SOME MATTERS RESERVED:  
Demolition of existing vehicle repair facility, clearance of the site and erection of 5no dwelling houses with access road and parking areas at Service Station 14 Westgate Street Southery Norfolk PE38 0PA - Submitted on email 12.05.20. To be added to decisions to be ratified.

Payments for April 2020

Standing Order Revision April 2020

**RESOLVED:** That the list of decisions to be ratified as presented be approved. (Cllr Crispin Copsey proposed, Cllr Chris Edwards seconded, all were in favour).

**52/20 To Approve Statement of Accounts 2019/20**

The Statement of Accounts 2019/20 had been circulated to the Council in advance of the meeting.

**RESOLVED:** That the Statement of Accounts 2019/20 be approved.(Cllr Crispin Copsey proposed, Cllr Roger Whitehead seconded, all were in favour).

### **53/20 To Approve Assets Register YE 31.03.20**

This item has been included in error as it had been approved as part of item 51/20.

### **54/20 Annual Accountability and Governance Return 2019/20 as follows:**

#### **a) To Note Annual Internal Auditor Report 2019/20**

The Council noted the Annual Internal Auditor Report 2019/20 where there had been no discrepancies.

#### **b) To Approve Annual Governance Statement 2019/20**

The statements were read in turn and the Council approved them unanimously being in favour of all. The last in regard to trust funds was not applicable.

**RESOLVED:** That the Annual Governance Statement 2019/20 be approved answering 'Yes' to all statements contained excluding the trust fund statement which was not applicable. (Cllr Crispin Copsey proposed, Cllr Chris Edwards seconded, all were in favour)

#### **c) To Approve Annual Accounting Statements 2019/20**

The Council had received the accounting statements in advance in accordance with the statement of accounts.

**RESOLVED:** That the Annual Accounting Statements 2019/20 as presented be approved. Cllr Crispin Copsey proposed, Cllr Roger Whitehead seconded, all were in favour).

### **55/20 Councillors concerns and agenda items for next meeting**

The Council wished to note and thank those people in the village who had volunteered their time in Southery to assist others with shopping and other essential errands, since the outbreak of the Covid-19 pandemic.

### **56/20 Date of next meeting – Monday 6 July at 7.30 pm, virtually via Zoom**

The Clerk agreed to contact the BCKLWN Planning Department in regard to the application at 14 Westgate Street for an update.

### **57/20 Public Participation**

There was none.

**Meeting Closed 8.27 pm**