

SOUTHERY PARISH COUNCIL
Ordinary Meeting of the Parish Council
Tuesday 6th April 2021 at 7.05 pm
Virtual Meeting Held via 'Zoom'

Present:

Cllr Alison Youngs (Chair)
Cllr Annette Osler (Vice Chair)
Cllr Chris Edwards
Cllr Javey Osler
Cllr Roger Whitehead
Helen Richardson, Parish Clerk & Financial Responsible Person

In attendance:

Members of the Public: 0

42/21 To consider apologies for absence

Apologies were received and accepted for Cllr Christine Feltwell due to work commitments and Cllr Crispin Copsey due to personal reasons.

43/21 To receive Declarations of Interest on Agenda Items.

There were none.

44/21 To Approve the Minutes of the Ordinary Meeting of the Parish Council held on 1 March 2021 and Extraordinary Parish Council Meeting Minutes held on 15 March 2021 and Note Matters Arising - Clerks Report.

RESOLVED: The minutes of the ordinary meeting held on 1 March 2021 and the extraordinary meeting held on 15 March 2021 were approved as a correct record. (Cllr Alison Youngs proposed; Cllr Annette Osler seconded, all were in favour).

Clerks Report

Electrical Works - The Council awaits payment for Swish for electrical work. The Clerk chased for a response on 30th March.

Lions Court Drainage Ditch - The Water Management Team at NCC emailed the Council on 11.02.21 to advise that they were in contact with two properties, one of which advised they were to reinstate the ditch. The Clerk had asked them to contact her with an update and revisit the residents at the end of February. The Clerk emailed NCC on 30th March for an update.

Bury to Bexwell Pipeline - The Council received consultation information on this pipeline that Anglian Water survey in February. Anglian Water advised the Clerk that they were currently surveying to identify where the pipes were going. They had direct communication with the Local Authority on any impacting issues. Pipes will likely remain within the same location they currently are unless there is a significant reason not to do so. They will be in touch with Parish Council's and Land Owners when the pipeline route has been drafted out to discuss further. Anglian Water advised on their website 'In Your Area' where it is possible to overlap maintenance pink markings onto the map of the village to understand the piped area.

Playing Field Pest Report - Councillor Chris Edwards inspected the playing field early March and there was no sign of rats.

Football Hut Electric Costs - Both users of the playing field paid rechargeable costs for the electricity used in March.

Cllr Christine Feltwell joined the meeting at this point.

20/02130/F - Planning Application Churchgate Street - The Clerk emailed Planning Officer Lucy Smith on 9th March to convey the point made by the Council at the March meeting. The Council had since received Planning Committee papers for 12 April. Planning officers had submitted it for approval to the Planning Committee.

Play Area Repairs - The play area repairs had been completed by Wickstead in March.

Cemetery Bench - The Clerk paid an invoice to order the bench as agreed at the March meeting and it will be delivered in May.

Parish Land Leased - Payments for both pieces of land leased was paid in March.

45/21 To Receive Any Councillor Concerns or Items for the Next Meeting/Work Programme

- The Clerk advised the Tree Management Survey quote approval was due for May meeting.
- The Norfolk County Council had repaired the Sandway Bridge with wood replacing steel and the Clerk agreed to query.
- The Clerk agreed to query with Highways what the yellow line was on the mapping system from their website were the bridge had been removed.
- The Councillors agreed to review the definitive footpath map.
- The Clerk agreed to contact the Solicitor for an update on various land registry issues.
- The Chair advised that an outdoor fitness class had queried using the playing field. The Clerk agreed to add to the May agenda.

46/21 To Discuss Playing Field Flood Light Repair and Replacement and Approve Any Costs

The street-lighting contractor had provided a quote to replace the Playing Field Flood Light with an LED for £200. The Clerk advised that they would be requested to do site preparation to ensure there was electricity supply as it may have been cut off.

RESOLVED: That an LED replacement light for the playing field flood light at £200 be approved. (Cllr Chris Edwards proposed, Cllr Annette Osler seconded, all were in favour).

47/21 To Approve Handyman Work to be Carried out in April

Work identified for March was to be carried forward to April.

48/21 To Agree Annual Parish Meeting Format in May

It was agreed to invite organisations in general as part of the meeting and place in the May edition of Village Voice, and advertise a start of 6.30 pm.

49/21 To Approve Costs Associated with Royal Condolences/Operation London Bridge

The Council had reviewed a procedure for Royal Condolences on the passing of the Queen, Duke of Edinburgh or Prince of Wales and preparations that would be required for protocol otherwise known as Operation London Bridge. The Clerk agreed to make contact with the Methodist Church and the Church to discuss and explain the protocol that the Parish Council would oversee within the Parish of Southery to see how they might be involved in preparations. The Clerk agreed to work through the procedure and update with those who agreed to have responsibility when the time comes.

RESOLVED: That two condolence books with additional loose leaf paper, black arm bands for Council use and an official photo of the Queen and Duke of Edinburgh be purchased costing £314 excluding VAT. (Cllr Annette Osler proposed, Cllr Christine Feltwell seconded, all were in favour).

50/21 To Approve the Adoption of the Co-option Policy

The Council had received a Co-Option Policy for adoption. Vacancies were advertised on the website. There were no comments on the proposed policy.

RESOLVED: That the Co-option Policy be approved. (Cllr Annette Osler proposed; Cllr Chris Edwards seconded, all were in favour).

51/21 To Approve Interim Amendments to the Equality Policy

There had been minor amends to the Equality to bring it up to date in terms of the protected characteristics. The Council approved the amendments presented.

52/21 To Approve Payments March 2021

Payee	Net	VAT	Gross
Clerks - wages and expenses- March	318.71	0.00	318.71
PAYE HMRC - March	70.40	0.00	70.40
NALC Annual Subscription 202122	282.65	0.00	282.65
K&M Lighting - Maintenance March	56.08	11.21	67.29
Thomas B Bonnetts - Tap with double value; Cap and further Hose Union Tap; Female Cap and Bin Bags	24.41	4.89	29.30
CGM - Grass Cutting March 2021	624.10	124.82	748.92
BCKLWN - Dog Waste Bins Emptying 2020/21	628.16	125.63	753.79
BCKLWN - Litter Bins Emptying 2020/21	272.70	0.00	272.70
Wickstead Play Area Repairs	530.00	106.00	636.00
Eon - Streetlights	225.90	45.18	271.08
Total	3033.11	417.73	3450.84

RESOLVED: That payments as presented be approved; (Cllr Christine Feltwell proposed; Cllr Javey Osler seconded, all were in favour).

53/21 Date of next meeting – Thursday 6th May 2021 - Annual Parish Meeting and Annual Meeting of the Parish Council. Note different day that week due to bank holiday.

The date was noted that was to be held virtually.

Closed 8.40 pm