



I hereby give you notice that the Ordinary Meeting of the Southery Parish Council will be held on Thursday 11 November 2021 At 7.00 pm in the Southery Village Hall

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Members of the Public and Press Welcome to Attend

*Agenda published: 2 November 2021
and Circulated to Borough and County Councillor Martin Storey*

*Helen Richardson
Clerk to Southery Parish Council and Financial Responsible Person
Email: parishclerk1@hotmail.co.uk*

AGENDA

Public Comments / Questions on Parish Issues.

An opportunity for public comments and questions. Items relevant to the agenda will be incorporated into later discussions. All new items will be noted for the next meeting.

1. To consider apologies for absence and To Approve Any Special Leave of Absence
2. To receive Declarations of Interest on Agenda Items and Dispensation Requests.
3. To confirm as a correct record the Minutes of the Ordinary Meeting held on 8th September 2021 and to Note Matters Arising (Clerks Report)
4. To Note Any Councillors Concerns or items for next meeting and note forward work programme.
5. To Review First Draft Precept and Budget 2022/23
6. To Discuss and Approve Parish Partnership Fund Application 2022/23
7. To Discuss and Approve Any Response in Regard to a Planning Application Consultation: 21/02089/F Brick and Block Build Double Garage 7 Feltwell Road, Southery, PE38 0NW
8. To Note Works Completed in September/October 2021 and to Approve Any Handyman Work for November 2021
9. To Discuss and Approve Request to Store Mobile Goal Posts on the Playing Field by Goal Keeping Academy
10. To Discuss How to Receive a Memorial Plaque to Commemorate the Communities Response to the Pandemic from the HM Lord Lieutenant Lady Dannett MBE
11. To Approve Cost to Create a PO Box Address for the Parish Council
12. To Review the Complaints Policy and Approve Amendments if Required
13. To Approve the Adoption of a Communications Protocol
14. To Adopt a New Southery Cemetery Regulation Document
15. To Approve the Register of Decisions Made on Email to be Ratified at the Next Council Meeting
 - a) To Approve Clerk Training with SLLC In November at a cost of £90 plus VAT
 - b) To Approve Additional Cost for Contractor Costs to Replace the Football Hut Roof, Guttering and Fascia of £480 plus VAT
 - c) Payments for October 2021

Payee	Net	VAT	Gross
Clerks - wages and expenses - Sept	281.54	0.00	281.54
PAYE HMRC - September	59.80	0.00	59.80
K&M Lighting - Streetlight Maintenance-Sept	56.08	0.00	56.08
Handyman - Painting of Container 3 hours	30.00	0.00	30.00
Grounds Maintenance Contract Sept	624.10	124.82	748.92
Refund to Cllr Chris Edwards for Toilet Block Keys	25.00	0.00	25.00
SLCC Annual Membership	55.33	0.00	55.33
EON - Football Hut	22.95	1.15	24.10
EON - Streetlights - Sept Invoice	275.51	55.30	331.81
Total	1430.31	181.27	1612.58

d) Handyman Hours from Mid-October to November meeting – 10 hours

16. To Approve payments

17. Date of next meeting – Wednesday 15 December 2021 at 7 pm in the Southery Village Hall

18. **EXCLUSION OF PRESS AND PUBLIC** The Council will be requested to pass a resolution excluding the press and public from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted (staffing). Opportunity for to discuss any HR issues, Contracts or Legal Proceedings. To Discuss a HR Related Issue – Annual Appraisal and to Discuss a Land Issue