



I hereby give you notice that the Annual Meeting of the Southery Parish Council will be held Virtually on Zoom on Thursday 6 May 2021 At 7.00 pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Members of the Public and Press Welcome to Attend

*Agenda published: 20 April 2021
and Circulated to Borough and County Councillor Martin Storey*

*Helen Richardson
Clerk to Southery Parish Council and Financial Responsible Person
Email: parishclerk1@hotmail.co.uk*

AGENDA

To Join Zoom - Meeting Details:

(Click on following link or enter Meeting ID into 'Zoom' website or app on your device)

Join Zoom Meeting (<https://us02web.zoom.us/join>)

<https://us02web.zoom.us/j/89655986686?pwd=OTJ5SFZLMzE0WFZ1MjcVTVUVOckl4dz09>

Meeting ID: : 896 5598 6686 Passcode: may

Public Comments / Questions on Parish Issues.

An opportunity for public comments and questions. Items relevant to the agenda will be incorporated into later discussions. All new items will be noted for the next meeting.

- 1 Election of Chairperson and Vice Chairperson – Chairperson to sign the Declaration of Acceptance of Office for Chairperson.
- 2 To consider apologies for absence
- 3 To receive Declarations of Interest on Agenda Items and Dispensation Requests.
- 4 To confirm as a correct record the Minutes of the Ordinary Meeting of the Parish Council held on 6 April 2021
- 5 Matters Arising (Clerks Report)
- 6 To Note Any Councillors Concerns or items for next meeting and note forward work programme.
- 7 **Parish Council Management**
 - a) To Note Annual Review of Declaration of Interest (Pecuniary and Non-Pecuniary)
 - b) To Review and Approve Meeting Dates
 - c) To Approve Standing Orders
 - d) To Approve Financial Regulations
 - e) To Approve Assets Register
 - f) To Approve Insurance Renewal
 - g) To Approve Statement of Accounts 202021 - Bank Reconciliation YE 31.03.21
 - h) To Approve Annual Governance and Accountability Return 202021
- 8 To Consider Approval of Southery Village Hall Grant Application
- 9 To Consider and Approval Any Response in Regard to Planning Application Received for Consultation: 21/00542/F Demolition of Single Storey Bedroom. Erection of a double storey extension at 73A Feltwell Road, Southery, PE38 0NS

- 10 To Approve Any Handyman Work for May and June 2021 and note work completed in April 2021
- 11 To Approve Annual Zoom Licence should it be required prior to expiry in August 2021
- 12 To Approve Purchase of Speed Management Sign Data Cable
- 13 To Approve Tree Management Survey Quote
- 14 To Consider Approval of Request to Use Playing Use
- 15 To Annual Review Payments for Parish Council Leased Land (2022)
- 16 To Approve payments for April 2021 - to be tabled
- 17 Date of next meeting – It is proposed to cancel the June meeting and tentatively hold the next meeting on Monday 5 July 2021 at 7 pm due to the online meeting regulations currently expiring on 7 May 2021.