



I hereby give you notice that the Ordinary Meeting of the Southery Parish Council will be held at Southery Methodist Church, Ferry Bank, Southery on Monday 1 July 2019 At 7.00 pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Members of the Public and Press Welcome to Attend

*Agenda published: 26 June 2019
and Circulated to Borough and County Councillor Martin Storey*

*Helen Richardson
Clerk to Southery Parish Council and Financial Responsible Person
Email: parishclerk1@hotmail.co.uk*

AGENDA

- 1 To consider apologies for absence
- 2 To receive Declarations of Interest on Agenda Items and Dispensation Requests.
- 3 Public Comments / Questions on Parish Issues.
- 4 County Councillor and Borough Councillor Update
- 5 To confirm as a correct record the Minutes of the Ordinary Meeting of the Parish Council held on 3 June and Extraordinary Meeting on 17 June 2019.
- 6 Matters Arising (Clerks Report)

- 7 Parish Council Management**
 - a) To Approve Extra Public Liability Insurance Cover
 - b) To Discuss and Approve the Draft Southery Statement of Community Involvement

- 8 Village Management Issues**
 - a) To Discuss Village Hall Proposal
 - b) To Approve Purchase of Dog Bin and its Collection at Black Bank Drove (pending BC approval, NCC received)
 - c) To Approve Costs for Football Hut Door and Electric Works
 - d) To Approve Padlocks on Football Hut
 - e) To Discuss Toilet Block Refurbishment To Approve Extra Weed Spraying in Cemetery
 - f) To Approve Commission of Tree Hazard Report
 - g) To Approve Remembrance Sunday Purchases, if any (Lamp Post Poppies)
 - h) To Approve Parish Owned Bench Refurbishments
 - i) To Discuss Church Ruins, if needed
 - j) To Approve Purchase of Speed Sign Battery and Discuss Solar Panel Option, if available
 - k) To Discuss the Speed Sign Data, if any

- 9 To Discuss Planning Consultation Received - Siting of a mobile home on rear garden at 8 Lynn Road Southery Downham Market Norfolk PE38 0HU**

- 10 Finance - To approve payments for June 2019 - to be tabled**
- 11 Councillors concerns and agenda items for next meeting**
- 12 Forward Work Programme - to note**
- 13 Date of next meeting – Monday 2 September 2019 at 7 pm**

13 EXCLUSION OF PRESS AND PUBLIC

The Council will be requested to pass a resolution excluding the press and public from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted (staffing). Opportunity for to discuss any HR issues, Contracts or Legal Proceedings. To Discuss Parish Council Land and Rent of Parish Council Land.

FORWARD AGENDA ITEMS *

AUGUST 2019 - NO MEETING

SEPTEMBER 2019

Christmas Event (Including Event and Music Licences and Road Closures)
Litter Bin Review - monitoring
Public Right of Ways
Parish Partnership Fund 2020/21
Bus Stop Parish Partnership Fund Project
Review of Data Protection Audit Arrangements*

OCTOBER 2019

Commissioning of St Mary's Church Clock Servicing
Commissioning of Annual Play Area Report
Parish Council Co-option, if any

NOVEMBER 2019

Draft Precept and Budget 2020/21
Renewal of Grounds Maintenance Contract 2020/21
Clerk Appraisal (closed session)
Parish Council Co-option, if any

DECEMBER 2019

Approval of Precept and Budget - 2019/20

JANUARY 2020 - No Meeting

FEBRUARY 2020

Approval of Internal Auditor for 2018/19 Accounts
Annual Clock Servicing Report
Approval of Grounds Maintenance Contract 2020/21
Asset List Approval*

14th MAY 2019 (Annual Parish Meeting and Annual Parish Council Meeting)

Election of Chairman and Vice Chairman*
Annual Audit Return*
Review of Standing Orders*/Review of Financial Regulations*
Asset List Approval*
Parish Council Insurance*
Annual Review of Declaration of Interest (Pecuniary and Non-Pecuniary) (within 28 days)

Inspection Rotas:; Cllr Annette Osler- End of May; Cllr Chris Edwards- End of July ; Cllr Alison Youngs End of Sept; Cllr Crispin Copsey End of November; Cllr Javey Osler End of January; Cllr Roger Whitehead End of March.