



**I hereby give you notice that the Ordinary Meeting of the Southerny Parish Council will be held on 'Zoom' via a Virtual Meeting on Monday 1 February 2021 at 7.00 pm**

### **Agenda**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.  
Members of the Public and Press Welcome to Attend

*Agenda published: 27 January 2021  
and Circulated to Borough and County Councillor Martin Storey*

*Helen Richardson  
Clerk to Southerny Parish Council and Financial Responsible Person  
Email: parishclerk1@hotmail.co.uk*

### **To Join Zoom - Meeting Details:**

**(Click on following link or enter Meeting ID into 'Zoom' website or app on your device)**

Join Zoom Meeting (<https://us02web.zoom.us/join>)

<https://us02web.zoom.us/j/84253218487?pwd=ckFLVDhVRjRNMfDdURteUFMvW1XUT09>

Meeting ID: 842 5321 8487

Passcode: february

7.00 pm Public Participation

- 1) To consider apologies for absence
- 2) To receive Declarations of Interest on Agenda Items
- 3) To Approve the Minutes of the Ordinary Meeting of the Parish Council held on 7 December 2020 and Note Matters Arising - Clerks Report.
- 4) To Receive an Update from Councillor Martin Storey (NCC and BCKLWN)
- 5) To Receive Any Councillor Concerns or Items for the Next Meeting/Work Programme
- 6) To Receive Update from the Village Hall Management Committee Chair
- 7) To Consider a Planning Application received for Parish Council Consultation: 20/02130/F Erection of 4 bedroom dwelling including new access drive, garage, landscaping and retaining wall at The Old Rectory 3 Churchgate Street Southerny Downham Market Norfolk PE38 0ND
- 8) To Discuss and Approve Any Costs in Relation to the following Cemetery Related Issues:
  - a) Purchase of Bench to go in Cemetery
  - b) Purchase of New Water Butt
  - c) Gate and Fence into the Cemetery at the Pub End
  - d) Metal Fence in the Cemetery
- 9) To Approve Purchase of Dog Bin at Feltwell Road
- 10) To Note Latest Speedwatch Data Received
- 11) To Approve Handyperson Work to be Carried out in February and Note Work Carried out in December and January
- 12) To Discuss Southerny Norfolk Association of Local Council's (NALC) Representative
- 13) To Approve an Internal Auditor for 2020/21 Accounts
- 14) To Approve Payroll Services 2021/22
- 15) To Approve GDPR Policy & Model Scheme of Publication and note the audit
- 16) To Approve Adoption of a Health and Safety Policy
- 17) To Approve Clerk Training - Norfolk ALC Exclusive Right of Burials
- 18) To Approve Payments December 2020 and January 2021 and Quarterly Reconciliation
- 19) Date of next meeting – Monday 1 March 2021 at 7.00 pm Virtually Via Zoom