



I hereby give you notice that the Ordinary Meeting of the Southery Parish Council will be held on Wednesday 14 December 2022 At 7.00 pm in the Southery Village Hall

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Members of the Public and Press Welcome to Attend

Agenda published: 6 December 2022

and Circulated to Borough and County Councillor Martin Storey

Helen Richardson

Clerk to Southery Parish Council and Financial Responsible Person

Email: parishclerk1@hotmail.co.uk

AGENDA

Public Comments / Questions on Parish Issues.

An opportunity for public comments and questions. Items relevant to the agenda will be incorporated into later discussions. All new items will be noted for the next meeting.

1. To consider and approve apologies for absence and approve all absences approved for past six months
2. To receive Declarations of Interest on Agenda Items and Dispensation Requests.
3. To confirm as a correct record the Minutes of the Ordinary Meeting of the Parish Council held on 9 November 2022 and note matters arising
4. To Discuss and Approve Any Action in Regard to the Village Voice
5. To Receive an Update from Cllr Martin Storey, NCC and BCKLWN Councillor
6. To Note Any Councillors Comments or Items for next meeting and note forward work programme
7. To Approve Any Handyman Work
8. To Approve Use of Scribe Accounting Software 2023/24
9. To Consider and Approve Any Action in Relation to the Speed Management Sign Administration
10. To Approve Precept and Budget 2023/4
11. To Approve Payments
12. To Approve End of Year Thanks
13. To Approve Any Response to Planning Application Received for Consultation: 22/02150/F
Garage extension to front and Sunroom extension to the rear of the property at Oaklea 8 Feltwell Road Southery Downham Market Norfolk PE38 0NW
14. To Note Date of next meeting – Weds 8 February 2023 at 7 pm in the Southery Village Hall
15. EXCLUSION OF PRESS AND PUBLIC The Council will be requested to pass a resolution excluding the press and public from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted (staffing). Opportunity for to discuss any HR issues, Contracts or Legal Proceedings. To Discuss HR Related Matter as follows:
 - To Approve Appointment of New Parish Clerk and RFO to start from 1st January 2023
 - To Approve Payment for Current Clerk hours paid as usual rate subject to PAYE until handover is finalised
 - To Approve a Locum Clerk should it be required
 - To Discuss a Contractor