

**I hereby give you notice that the
Ordinary Meeting of the Southery Parish Council will be held at
VENUE: Southery Methodist Church, Ferry Bank, Southery, PE38 0PL
on Monday 1 April 2019 at 7.00 pm**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.
Members of the Public and Press Welcome to Attend

Helen Richardson
Clerk to Southery Parish Council and Financial Responsible Person
Email: parishclerk1@hotmail.co.uk
Agenda published: 27 March 2019
Circulated to Borough and County Councillor Martin Storey

Reminder: (PURDAH - Between 18 March and 2 May)

AGENDA

- 1** To consider **apologies for absence**
 - 2** To receive Declarations of Interest on Agenda Items and Dispensation Requests.
 - 3** To confirm as a correct record the Minutes of the Ordinary Meeting of the Parish Council held on 4 March 2019
 - 4** Matters Arising (Clerks Report)
 - 5** **Cllr Martin Storey Update - County Councillor and Borough Councillor**
 - 6** **Village Management Issues**
 - a) Village Hall Proposal
 - b) Local Plan Consultation
 - c) Bowls Club Use of the Playing Field
 - d) Parish Council Owned Land - Fencing Quotations
 - e) Good Neighbour Scheme
 - f) Playing Field - Ambulance Landing for Charity
 - g) Bridleways
 - h) To Discuss SAM2 Data, if any
 - 7** **Parish Council Management and Finance**
 - a) To Discuss: Draft Southery Statement of Community Involvement
 - b) Annual Parish Meeting
 - c) To Approve payments for March 2019 and Receive Statement of Accounts
 - 8** **Forward Work Programme**
 - 9** **Councillors concerns**
 - 10** **Public Comments / Questions on Parish Issues.**

An opportunity for public comments and questions. Items relevant to the agenda will be incorporated into later discussions. All new items will be noted for the next meeting.
 - 11** **Date of next meeting – Monday 13 May 2019 at 7.00 pm**

(Annual Parish Meeting followed by the Annual Meeting of the Parish Council)
 - 12** **EXCLUSION OF PRESS AND PUBLIC** The Council to pass a resolution excluding the press and public from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 by reason of the confidential nature of the business to be transacted. To discuss any urgent HR issues, Contracts or Legal Proceedings. Legal Proceedings Issue and HR Related Issue.
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FORWARD AGENDA ITEMS *

14th MAY 2019 (Annual Parish Meeting and Annual Parish Council Meeting)

Election of Chairman and Vice Chairman*

Annual Audit Return*

Review of Standing Orders*

Review of Financial Regulations*

Declaration of Acceptance of Office Return

Application for Dispensations (Standing Order 13)

Code of Conduct

Asset List Approval*

Parish Council Insurance*

Whole Council Training Approval

Declaration of Interest (Pecuniary and Non-Pecuniary) (within 28 days)

Spending Return and Declarations (within 28 days)

Consideration of Public Surgery for New Council

Parish Council Co-option, if any

Bank Signatories Review, if needed

JUNE 2019

Any Other Councillor or Clerk Training

Parish Council Co-option, if any

Christmas Event Arrangements 2019

Parish Council Village Inspection Rotas

NPFA Grant Programme and Toilet Block on Playing Field

JULY 2019

Review of Data Protection Audit Arrangements*

Commission of Tree Hazard Report Early Summer 2019

Remembrance Sunday and Lamp Post Poppies

Public Right of Ways - Footpaths

AUGUST 2019 - NO MEETING

SEPTEMBER 2019

Christmas Event (Including Event and Music Licences and Road Closures)

OCTOBER 2019

Commissioning of St Mary's Church Clock Servicing

Commissioning of Annual Play Area Report

NOVEMBER 2019

Draft Precept and Budget 2020/21

Renewal of Grounds Maintenance Contract 2020/21

Clerk Appraisal (closed session)

DECEMBER 2019

Approval of Precept and Budget - 2019/20

JANUARY 2020 - No Meeting

FEBRUARY 2020

Approval of Internal Auditor for 2018/19 Accounts

Annual Clock Servicing Report

Approval of Grounds Maintenance Contract 2020/21

APRIL 2020

Asset List Approval*

Inspection Rotas:: Cllr Javey Osler - February; Cllr Neil Richards - March; Cllr Annette Osler- April ; Rotas Beyond May to be agreed in June.