



**I hereby give you notice that the Annual Parish Council Meeting of the Southery Parish Council will be held on Wednesday 14th June 2023 At 7.00 pm in the Southery Village Hall**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Members of the Public and Press Welcome to Attend

*Agenda published: 7th June 2023*

*and Circulated to Borough and County Councillor Martin Storey*

*Gail Robinson*

*Clerk to Southery Parish Council and Financial Responsible Person*

*Email: parishclerk1@hotmail.co.uk*

## **AGENDA**

### **Public Comments / Questions on Parish Issues.**

*An opportunity for public comments and questions. Items relevant to the agenda will be incorporated into later discussions. All new items will be noted for the next meeting.*

1. To record the names of those present
2. To consider and approve apologies for absence
3. To receive Declarations of Interest on Agenda Items and Dispensation Requests.
4. To confirm as a correct record the Minutes of the Ordinary Meeting of the Parish Council held on 10th May
5. Matters Arising (Clerks Report)
6. To receive an update from County or Borough Councillors
7. To Note Any Councillors Concerns or items for next meeting and note forward work programme.
  - Including update on new notice board
8. To approve any Handyman work
  - Including removal of rubbish from behind changing hut
- 9. Parish Council Management**
  - a. To Note Annual Review of Declaration of Interest (Pecuniary and Non-Pecuniary)
  - b. To Review and Approve Meeting Dates: Second Wednesday each month except August and January up until May 2024
  - c. To Approve Revised Standing Orders
  - d. To Approve Revised Financial Regulations

- e. To Approve Assets Register YE 31.03.23
  - f. To Approve Insurance Renewal 2023/24
  - g. To Approve Statement of Accounts 2021/22 - Bank Reconciliation YE 31.03.23
  - h. To Approve Annual Governance and Accountability Return 2022/23
  - i. To approve items to be paid by Direct Debit and Standing Order
10. To discuss the internment of ashes from all faiths or no faiths
  11. To consider ways the PC can support a free village book swap building storage facility.
  12. To receive financial information including month end bank statement including income and payments for approval
  13. To consider rental reviews and new rental charge proposals
    - Including annual review of rent of land at Recreation Drive
  14. Approval of 2023/24 Action List
  15. Annual review of GDPR policy, Audit Model Scheme of Publication
  16. To consider preparations for Christmas projects
  - 17 To consider planning items

#### Applications

Any applications that appear on the Borough Council planning portal up to the date of the meeting that require the consultation of the Parish Council will be considered by the Councillors at their scheduled meeting, even if they are not listed below.

#### Applications

#### Decisions

#### Correspondence

18. To Note Date of next meeting Wednesday 12th July 2023 at 7 pm in the Southery Village Hall
19. To resolve to the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1 (2)