



I hereby give you notice that the Annual Parish Council Meeting of the Southerny Parish Council will be held on Wednesday 11th October 2023 At 7.00 pm in the Southerny Village Hall

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Members of the Public and Press Welcome to Attend

*Agenda published: 4th October 2023
and Circulated to Borough and County Councillor Martin Storey*

*Gail Robinson
Clerk to Southerny Parish Council and Financial Responsible Person
Email: parishclerk1@hotmail.co.uk*

AGENDA

Public Comments / Questions on Parish Issues.

An opportunity for public comments and questions. Items relevant to the agenda will be incorporated into later discussions. All new items will be noted for the next meeting.

1. To record the names of those present
2. To consider and approve apologies for absence
3. To receive Declarations of Interest on Agenda Items and Dispensation Requests.
4. To confirm as a correct record the Minutes of the Ordinary Meeting of the Parish Council held on 13th September 2023
5. Matters Arising (Clerks Report)
6. To receive an update from County or Borough Councillors
7. To Note Any Councillors Concerns or items for next meeting and note forward work programme.
8. To approve any Handyman work
9. To consider Christmas Event (Including Event and Music Licences and Road Closures) - update
10. To consider Remembrance Sunday Arrangements and Purchase of Two Wreaths - update
11. To consider and approve Equality Policy - Sept 2023
12. To consider Norfolk County Council Parish Partnership Funding
13. To consider the Cemetery Management Policy and any amendments necessary

14. To consider financial business

- a) To receive bank account balances
 - b) To receive details of income received
 - c) To consider the recommended payments, and agree those in line with the budget
 - d) To receive the External Auditors closure review letter
 - e) To consider External Auditors Limited Assurance Opinion for 2022/23
Except for the matters reported below, on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. The AGAR was not accurately completed before submission for review. Please ensure that amendments are corrected in the prior year comparatives when completing next year's AGAR.:
 - Information received from the smaller authority indicates that an asset was incorrectly included in Section 2, Box 9. The figure in Box 9 should read £244,295.Other matters not affecting our opinion which we draw to the attention of the authority:
None.
- a) To consider changing banking provision
 - b) To consider banking authorisation levels/signatories
 - c) To consider making a rental charge to organisations using the village playing field to assist with funding payments incurred with the up keep of the playing field and associated facilities

13. To consider planning items

Applications

Any applications that appear on the Borough Council planning portal up to the date of the meeting that require the consultation of the Parish Council will be considered by the Councillors at their scheduled meeting, even if they are not listed below.

- 23/01693/F Southery 562805 295301 Proposed erection of cottage and barn/carport Blackbarn Drove Ringmore Road Southery Norfolk
- 23/01698/F Southery 561785 294490 Conversion of Chapel to Dwelling. Methodist Chapel Ferry Bank Southery Norfolk

Applications

Decisions

Correspondence

14. To Note Date of next meeting Wednesday 8th November 2023 at 7 pm in the Southery Village Hall

15. To resolve to the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1 (2)

- To consider quotes and matters relating to the cemetery fence