



I hereby give you notice that the Annual Parish Council Meeting of the Southerny Parish Council will be held on Wednesday 8th May 2024 At 7.00 pm in the Southerny Village Hall

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Members of the Public and Press Welcome to Attend

*Agenda published: 1st May 2024
and Circulated to Borough and County Councillor Martin Storey*

*Gail Robinson
Clerk to Southerny Parish Council and Financial Responsible Person
Email: parishclerk1@hotmail.co.uk*

AGENDA

1. To elect the Chair and sign acceptance of office form
2. To elect the Vice Chair
3. To record the names of those present
4. To consider and approve apologies for absence
5. To receive Declarations of Interest on Agenda Items and Dispensation Requests
6. To confirm as a correct record the Minutes of the Ordinary Meeting of the Parish Council held on 10th April 2024
7. Public Comments / Questions on Parish Issues.
An opportunity for public comments and questions. Items relevant to the agenda will be incorporated into later discussions. All new items will be noted for the next meeting.
 - To consider question raised by a parishioner via email regarding a recent road accident on the A10
8. Matters Arising (Clerks Report)
 - To note date of Beat the Bills event on 6th August 2024 at Southerny Village Hall from 10am till 2pm
 - Orchard Way lighting
 - Football/playing field lighting
 - Feedback on items reported to Highways and the lighting contractor
 - Feedback on Highway requests - 20 mph roundalls - not possible
9. To receive an update from County or Borough Councillors
10. To consider the cemetery entrance

11. To note any Councillor concerns or items for the next meeting and note items forward work programme including to monitor the verges coming into the village
12. To approve any Handyman work to be undertaken
13. To consider Anglian Water donated work, including car park and the repair of the gate entrance and how to spend £500 donation (funds not available until decision is made)
14. To consider use of playing field for a training group on a Monday evening and to discuss terms of use
15. To consider financial business
 - a. To receive bank account balances
 - b. To receive details of income received
 - c. To consider the recommended payments, and agree those in line with the budget
 - d. To note the progress with the bank mandate change
 - e. To consider allocation of £754.65 CIL allocation for 2023/24

16. Parish Council Management

- a. To Note Annual Review of Declaration of Interest (Pecuniary and Non-Pecuniary)
 - b. To Review and Approve Meeting Dates: Second Wednesday each month except August and January up until May 2025
 - c. To Approve Revised Standing Orders
 - d. To Approve Revised Financial Regulations
 - e. To Approve Assets Register YE 31.03.24
 - f. To Approve Insurance Renewal 2024/25 £1831.04
 - g. To consider the Internal Audit
 - h. To Approve Annual Governance and Accountability Return 2023/24
 - i. To approve Section 1 - Annual Governance Statement 2023/24
 - ii. To approve Accounting Statements 2023/24
 - iii. To approve Bank Reconciliation YE 31.03.24
 - i. To approve items to be paid by Direct Debit and Standing Order
17. To receive general correspondence via email during the month and consider any further actions required:

18. To consider planning items

Applications

Any applications that appear on the Borough Council planning portal up to the date of the meeting that require the consultation of the Parish Council will be considered by the Councillors at their scheduled meeting, even if they are not listed below.

24/00666/F - Support - decision made during the month as the deadline was 3rd May.

Decisions

Correspondence

Planning appeal -Deadline 30th May 23/01167/F

19. To Note Date of next meeting Wednesday 12th June 2024 at 7pm in the Southery Village Hall

20. To resolve to the moving into a closed session, on the grounds of confidentiality in accordance with the Public Bodies Admission to Meetings Act 1960 s.1 (2)

- a. To consider quotes for work required