

SOUTHERY PARISH COUNCIL

**Notice is hereby given that the Annual Parish Council meeting is to be held on Monday 8th May 2017 following the Annual Parish meeting at 7.00pm in Southery village hall**

**Your attendance is required**

**AGENDA**

**Annual Parish Council Meeting**

**Election of chairperson and to receive the declaration of acceptance of office**

**Election of vice chair**

**To receive apologies for absence**

**To record attendance**

**Minutes of last meeting**

Minutes of the meeting held on 3rd April 2017 will be discussed and agreed.

**Declarations of interest**

Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement that declarations from a member include the nature of the interest and whether it is personal or prejudicial.

**Chairman’s annual report/updates**

Clerk has now resigned and a new clerk will be appointed asap.

Update and report on site meeting held with solicitor on 10th April 2017 at the Werehen. Solicitor will respond to the land registry deadline.

Holly Landscapes have blown grass from all the graves and completed an extra cut free of charge. The cemetery is now beginning to look much improved.

**Correspondence**

**Planning applications**

17/00650/F: Provision of burger van in car park at Jolly Farmers public house, 60 Feltwell Road. Objections raised by the council.

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**Payments for approval**

Clerks wages £310.50

Clerks expenses £38.92

C Wills wages £157.72

C Wills expenses £31.18

HMRC £39.40

Holly Landscapes £787.50

BCKLWN litter bins £250.00

K & M Lighting £234.00

Hodson office supplies £64.78

E.on £239.00

Norfolk Association of local councils membership £237.83

Anglian Water £8.76

Ms B Stubbins internal audit £100.00

**Matters requiring attention**

Discuss football hut, toilets and fundraising ideas to improve or replace these.

Sign amended financial standing orders to include the arrangements for direct bank transfer payments for salaries, HMRC and street lighting contractor as agreed at the meeting on 3rd April 2017.

End of year accounts require approving and signing.

Parish Council insurance is due for renewal.

C Wills has suggested that the Council purchase a sprayer for the maintenance of weeds.

New decking is required at the play area, 13 lengths @ 39"

**Matters bought to the attention of the Council:**

Issues raised by the Council which are not on the agenda will be put forward to the next meeting of the Council; no decision will be taken at this meeting.

**Members of the public comments / questions**

The Next Parish Council meeting will be meeting will be held on 5th June 2017at 7.00pm.